



Approved at April 2, 2020 Executive Committee  
 Early Learning Coalition of Broward County, Inc.  
**Executive Committee Meeting Minutes**  
**January 30, 2020 – 8:30 am**

1475 W. Cypress Creek Road, Suite 301, Fort Lauderdale, FL 33309

Members in Attendance	Chair, Laurie Sallarulo; Michael Asseff; Richard Campillo; Renee Podolsky, Twan Russell; Cindy Arenberg-Seltzer; Nicholas Kaniaris, on the phone
Members Absent	Ellie Schrot
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Hubert Cesar, CIO; Howard Bakalar, CPO; Perry Borman, COO; Allison Metsch, Director of Education & Quality Initiatives; Reiner Potts, Financial Analyst; Stephanie Landreville, Controller; Pablo Calvo, Director of Community Engagement, Elsy Silvestre, Executive Assistant
Others in Attendance	Jacob Jackson, General Counsel; Mason Jackson, via phone

Item	Action/Discussion
Welcome & Call to Order	Chair Laurie Sallarulo called the meeting to order at 8:45 am. Roll was called and a quorum was established.
Chair Report	
CEO Report	<p>The BECEC conference is on Saturday, February 1, 2020. There are 800 providers registered to attend. This year's theme is Stand Up and Be Counted to tie into the 2020 Census.</p> <p>Legislatively, there is one early learning bill that has a huge focus on VPK program. Some of the VPK related components include more VPK accountability, coordinated screenings and the implementation of a new screening process that includes a social emotional component. The bill has gone through two committees and is moving forward. We are working with community partners to make sure we are all on same page. We are planning a Lunch and Learn for Board Members at the end of February (as well as a Lunch and Learn for staff and providers).</p> <p>Other items in the bill include the transition of OEL to the Department of Education and the elimination of ELAC. We have expressed concerns about the proposal to limit private sector members.</p> <p>The first provider tour for board members was held on January 28. There will be three more scheduled through the end of the fiscal year. Dates and signup process will be communicated with the board.</p> <p>Equity Training sponsored by OEL is scheduled on February 10-11 at the ELC of Broward. This training is for coalition board members, staff and community partners.</p> <p>A local provider, Jack and Jill had an incident in which a child was left in a provider vehicle for about 8 minutes. The child is fine and the organization took immediate action. This is a Class 1 violation and they will lose their gold seal status and will be on probation</p>

	<p><b>FOLLOW UP:</b> Update on VPK Bill HB 1013 proposed by Representative Grall and send out Outlook invite for the Lunch and Learn.</p>
<p><b>CONSENT AGENDA</b> a. Approve December 6, 2019 Executive Committee meeting minutes</p>	<p>There was a <b>Motion</b> to approve the December 6, 2019 Executive Committee Meeting Minutes by Cindy Arenberg-Seltzer and <b>Seconded</b> by Richard Campillo. <b>Motion Passes.</b></p>
<p><b>REGULAR BUSINESS:</b> a. EXC204RB1 – Legal Services Contract</p>	<p><b>Legal Services:</b></p> <p>Jacob Jackson has been providing ELC with legal services since 2012. The current contract term ends on March 31, 2020 with the option for two (2) one-year renewals.</p> <p>There were four potential options offered for discussion:</p> <p>Option #1: Exercise the 1<sup>st</sup> one-year contract renewal option with the intent to renew for a 2<sup>nd</sup> one-year renewal (as per the current contract). After a 2<sup>nd</sup> one-year renewal, ELC could either a) renegotiate a new legal services contract or b) decide to issue an RFQ</p> <p>Option #2: Exercise the 1<sup>st</sup> one-year contract renewal option for one additional year and <u>align with the fiscal year</u>. Therefore, the contract term would be for 15 months and the renewal contract termination date would be June 30, 2021. After fifteen-month contract renewal, ELC could either a) renegotiate a new legal services contract or b) Decide to issue an RFQ</p> <p>Option #3: Align the contract with the current fiscal year only (extend it for 3 months – through to the end of the current fiscal year) while staff move forward with an RFQ process (to begin in February 2020 with contract execution effective July 1, 2020).</p> <p>Option #4: Execute a new three (3) year contract with two (2) one-year renewals</p> <p>Cindy Arenberg-Seltzer opened the discussion with an initial suggestion to renew for 1 year and then proceed to RFQ in the 2<sup>nd</sup> year. A motion was not offered at this stage of the discussion.</p> <p>After the conversation shifted to a discussion about the need for legal counsel attendance at board meetings, there was a <b>Motion</b> to approve Option 2 (listed above) by Richard Campillo. <b>Seconded</b> by Cindy Arenberg Seltzer. During discussion, Renee Podolsky raised a question as to when an RFQ would be issued. Cindy Arenberg Seltzer also mentioned that ELC (based on terms of current contract) does not have the discretion to renew current contract for a length of 15 months.</p> <p>All Members Opposed Option #2 and <b>Motion did not pass.</b></p> <p>There was a <b>Motion</b> to approve Option 1 by Cindy Arenberg Seltzer. <b>Seconded</b> by Twan Russell. <b>Motion passes.</b></p> <p>There was a <b>Motion</b> by Cindy Arenberg-Seltzer that Legal Counsel attend the</p>



	Governance Committee would look at the board criterion (job description) for board members. It was also recommended that the recruitment and application process of private sector members will be reviewed by the Nominating Committee.
<b>MATTERS FROM CHAIR</b>	There was no discussion.
<b>MATTERS FROM COMMITTEES</b>	There was no discussion.
<b>PUBLIC COMMENT</b>	There was no comment.
<b>NEXT MEETING DATE</b>	April 2, 2020 @ 8:30am
<b>ADJOURN</b>	<b>A Motion</b> was made by Twan Russell to adjourn the Executive Committee Meeting at 10:22 AM. The meeting adjourned at 10:22 AM

*These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.*