



Approved at December 6, 2019 Board Meeting  
Early Learning Coalition of Broward County, Inc.

**Executive Committee Meeting Minutes**

**September 26, 2019 – 8:30 am**

1475 W. Cypress Creek Road, Suite 301, Fort Lauderdale, FL 33309

Members in Attendance	Chair, Laurie Sallarulo; Michael Asseff; Richard Campillo, via phone; Twan Russell; Ellie Schrot;
Members Absent	Cindy Arenberg-Seltzer; Renee Podolsky; Nicholas Kaniaris
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO, via phone; Hubert Cesar, CIO; Howard Bakalar, CPO; Perry Borman, COO; Keisha Dunn-Pettis, Director of Family Services; Reiner Potts, Financial Analyst; Elsy Silvestre, Executive Assistant
Others in Attendance	Jacob Jackson, General Counsel

Item	Action/Discussion
Welcome & Call to Order	Chair Laurie Sallarulo called the meeting to order at 8:36 am. Roll was called and a quorum was established.
Chair Report	<p>Laurie asked that CEO Renee forward to the Board, information regarding Zero to Three Conference being held in Hollywood, Florida on October 2-4, 2019.</p> <p>Board members are able to attend these conferences at their discretion and conferences are reimbursable. Parameters do have to be set when it comes to Board members attending these conferences.</p> <p>ELC of Broward will be having their annual conference on February 1, 2020 at Broward College. Laurie asked that staff send out invites to get these events on Board Members' calendars and asked that the Board be informed of any related early learning events.</p>
CEO Report	<p>The CEO spoke about attending an event by Broward Read for the Record. Renee was planning to attend a special meet and greet with the author of "<i>Thank you Omu</i>" (the book being read across the country for Read for the Record) at Oriole Elementary School.</p> <p>ELC of Broward will host a community event (ELC Read for the Record) on November 7. Staff will provide information throughout the year to Board members about events in the community so that Board members can attend if they chose to.</p>
<p><b>CONSENT AGENDA</b></p> <p>a. Approve August 29, 2019 Executive Committee meeting minutes</p>	<p>Chair, Laurie Sallarulo asked Counsel, Jacob Jackson if item D was allowable. Jacob stated that it was and that we should get something for the record as to why we are deviating from the regular process.</p> <p>Chair, Laurie Sallarulo pulled item D from the Consent Agenda to get more information regarding Consent Agenda Item D.</p>

<p><b>b.</b> EXC201CA1 – Approve CSC Financially Assisted Child Care Contract Renewal</p> <p><b>c.</b> EXC201CA2 – Approve CSC Vulnerable Populations Contract Renewal</p> <p><b>d.</b> EXC201CA3 – Approve Staff to Present FY2019-20 DCF Renewal Amendment Directly to Board on 10/3/2019</p>	<p>Chair, Laurie brought forth a <b>Motion</b> to adopt a decision regarding item D of the Consent Agenda. All were in favor.</p> <p>Renee explained that the reason for item D was that a draft amendment was still pending from DCF.</p> <p>There was a <b>Motion</b> to approve the Consent Agenda by Ellie Schrot and <b>Seconded</b> by Twan Russell. <b>Motion Passes.</b></p>
<p><b>REGULAR BUSINESS:</b></p> <p>No Items</p>	<p>Chair, Laurie Sallarulo asked if we needed to get a match for the funding from the cities.</p> <p>The requirement for ELC’s to collect the match and the way in which the state is distributing match funding has changed. OEL is not requiring ELC to raise a 6% match as this federal requirement is already satisfied through the state’s VPK funding. In order to now receive School Readiness match, we have to demonstrate commitment of local funding to OEL. Based on this local amount raised, OEL will allocate up to a dollar for dollar match to the Coalition.</p> <p>Twan had a question regarding page 16 in the Finance packet regarding the fiscal year. The report is for the money we raised last year. We are in the process of getting all proposals together for FY 19-20.</p> <p>Chair, Laurie Sallarulo mentioned that it would be great to bring a Board member to go to a donor/commissioner meeting. ELC is formalizing the schedule and will forward to Board members. This would be a great way to get the Board more engaged.</p> <p>A <b>Motion</b> was made by Ellie Schrot to adjourn the Executive Committee Meeting.</p>
<p><b>PROVIDER REP UPDATE</b></p>	<p>None</p>
<p><b>NEW BUSINESS</b></p>	<p>There was no discussion.</p>
<p><b>MATTERS FROM CHAIR</b></p>	<p>There was no discussion.</p>
<p><b>MATTERS FROM COMMITTEES</b></p>	<p>There was no discussion.</p>
<p><b>PUBLIC COMMENT</b></p>	<p>There was no comment.</p>
<p><b>NEXT MEETING DATE</b></p>	<p>December 6, 2019 @ 11:30am</p>
<p><b>ADJOURN</b></p>	<p>The meeting adjourned at 8:57 am.</p>

*These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all the Committee’s discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.*