



APPROVED ON APPROVED APRIL 30, 2024, FINANCE COMMITTEE MEETING

Early Learning Coalition of Broward County, Inc.

Finance Committee Meeting Minutes

February 27, 2024, at 1:30 PM

Virtual Meeting

Members in Attendance	Chair Cindy Arenberg-Seltzer; Dawn Liberta; Renee Podolsky; Laurie Sallarulo; Zachary Talbot; Twan Russell
Members Absent	Maria Hernandez
Staff in Attendance	Renee Jaffe, CEO; Christine Klima, CAO; Judith Merritt, COO; Howard Bakalar, CPO; Hubert Cesar, CIO; Melody Martinez, Board Liaison & Executive Assistant; Lizbeth DelVecchio, Executive Assistant & Special Projects Coordinator; Allison Metsch, Senior Director of Education & Quality; Amy Moore, Senior Director of Family Services and Customer Services; Ancel Pratt III, Senior Director of Communications; Megan DeGraaf, Purchasing & Procurement Specialist; Reinier Potts, Financial Analyst; Kasey LaFrance, Contracts Administration Manager; Sarane Epps, Contrast Specialist; Sandra Paul, Senior Director of Provider Reimbursements; Ancel Pratt III, Senior Director of Communications; Samantha Dempsey, Accountant; Roy Persaud, Accountant;
Others in Attendance	Julie Klahr, Legal Counsel; Monica King; Traci Schweitzer

Item	Action/Discussion
Welcome & Call to Order	Chair Cindy Arenberg-Seltzer called the meeting to order at 1:32 p.m. The roll was called, and a quorum was established.
Consent Agenda 1. Approve January 23, 2024, Committee meeting minutes	A Motion was made by Dawn Liberta and Seconded by Twan Russell to move the Consent Agenda. The Motion was unanimously approved. Motion Passes.
Regular Committee 1. FIN245RB1 – Approve Interim Financial Statements	<u>Approve Mid-Year Financial Statements</u> CAO went over the Mid-Year Financial Statements. A Motion was made by Renee Podolsky and Seconded by Dawn Liberta to Approve January 2024 Interim Financial Statements, Pending Approval of an Annual Audit Performed by a Qualified Independent Certified Public Accountant. The Motion was unanimously approved. Motion Passes.
2. FIN245RB2 – Approve Budget Amendment #4	<u>Budget Amendment #4</u> CAO went over the Budget Amendment # 4. A Motion was made by Dawn Liberta and Seconded by Renee Podolsky to Approve FY 2024 Budget Amendment #4 as presented. The Motion was unanimously approved. Motion Passes.
Unfinished Business	None
New Business	None

Matters from the Chair	Chair Cindy Arenberg-Seltzer added that from the CSC perspective, they are going through their visioning now. They are looking to get an increase in the vulnerable population bucket.
Public Comments	There was no discussion.
Next Meeting	April 30, 2024, at 1:30 PM
Adjourn	Meeting adjourned at 1:55 PM by Dawn Liberta.

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.