



APPROVED ON MARCH 23, 2023, GOVERNANCE COMMITTEE MEETING
Early Learning Coalition of Broward County, Inc.
Governance Meeting Minutes
January 12, 2023, at 9:30 AM
Virtual Meeting

Members in Attendance	Chair Dawn Liberta; Michael Asseff; Kirk Englehardt; Carol Hylton; Renee Podolsky; Amy Reid
Members Absent	Laurie Sallarulo
Staff in Attendance	Renee Jaffe, CEO; Judith Merritt, COO; Christine Klima, CAO; Melody Martinez, Board Liaison; Amy Moore, Senior Director of Family Services and Customer Services
Others in Attendance	Sean Swartz, Legal Counsel

Item	Action/Discussion
Welcome & Call to Order	Chair Dawn Liberta called the meeting to order at 9:34 AM. The roll was called, and a quorum was established.
Consent Agenda a. Approve December 5, 2022, meeting minutes	There was a Motion to move the Consent Agenda by Renee Podolsky and Seconded by Amy Reid. Unanimously approved. Motion Passes.
Regular Committee a. GOV234RB1 - Approve Board Engagement Matrix and update Post Board/Committee Meeting Rating Survey	<p>Chair Dawn Liberta gave a recap of what was discussed and approved in the last meeting so that those members who could not attend know what was reviewed.</p> <p>There was a discussion regarding the process, methodology and timeline for collecting information for the Board Engagement Matrix. It was agreed that the Board Engagement Matrix would be shared twice a year with the whole Board and that Judith Merritt along with the Board Liaison Melody Martinez would keep the document updated monthly.</p> <p>Questions for the Post Board/Committee Meeting Rating Survey were reviewed, all agreed the new questions were more appropriate.</p> <p>Amendments to the 5 Year Strategic Plan were discussed and all changes agreed upon.</p> <p>There was a Motion to approve the following:</p> <ol style="list-style-type: none"> 1. Approve the process, methodology, and timeline for collecting and utilizing the Board engagement Matrix tool and data. 2. Approve the updated Post Board/Committee Meeting Rating Survey 3. Approve amendments to Strategic Plan Goal 7 Outcomes <p>by Amy Reid and Seconded by Renee Podolsky</p>
Unfinished Business	None
New Business	None

Matters from the Chair	None
Public Comments	There was no discussion.
Next Meeting	<u>March 23, 2023</u>
Adjourn	Chair Dawn Liberta Adjourned the meeting at 10:03am

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.