



**Early Learning Coalition of Broward County, Inc.**  
**Provider Representative & CEO Meeting Minutes**  
**April 29, 2024, at 10:00 AM: MINUTES APPROVED on June 12, 2024**  
**Virtual Meeting**

Members in Attendance	Melody McDonald, Kristie Castillo
Members Absent	
Staff in Attendance	Renee Jaffe, CEO; Lizbeth DelVecchio, Executive Assistant and Special Projects Coordinator
Others in Attendance	

Item	Action/Discussion
<b>Meeting Start Time</b>	The Meeting Started at 10:02 AM.
Approve February 5, 2024, Meeting Minutes	A <b>Motion</b> was made by Melody McDonald to approve the February 5, 2024, meeting minutes, <b>Seconded</b> by Krystie Castillo. The <b>Motion was unanimously approved. Motion Passes.</b>
<b>Meeting Topic</b>	<p>The CEO met with the Provider Representatives to continue discussing the needs of the childcare community. The topics discussed were the CDA Program and a future outlook of what’s to come, the ARPA Stipend Disbursements, the New Educator Bootcamp, and the Children’s Movement Roadmap, which includes 2 holidays for Professional Development Days. Renee collected the feedback that those two additional days would be helpful for their staff.</p> <p><b>Melody McDonald</b> shared incredibly positive feedback on the New Educator Bootcamp.</p> <p><b>Melody McDonald</b> shared that almost all of her providers have had a WebAuthor glitch where an account isn’t recognized so the system asks the providers to create a new account and when the account is created, it asks them to reset their password, because an account already exists. The issues have been quickly resolved because the stipend team is very quick and responsive about re-setting passwords, but this is a known issue that is happening among several providers.</p>
<b>Unfinished Business</b>	None
<b>New Business</b>	None
<b>Matters from the Chair</b>	None
<b>Public Comments</b>	There was no discussion.
<b>Next Meeting</b>	<u><b>June 10, 2024, at 10:00 AM</b></u>
<b>Adjourn</b>	The meeting adjourned at 10:30 AM.

*These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee’s discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.*