



Early Learning Coalition of Broward County, Inc.
Nominating Committee Meeting Agenda
May 26, 2022 – 9:00 AM
Virtual Meeting

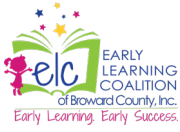
Meeting ID: 1 818 9340 9880 Passcode: 880482

Zoom Meeting Access: <https://us06web.zoom.us/j/81893409880?pwd=Ny9NZ05qT210Nk9OWS92Z2pRL0R6dz09>

Members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussion and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict, and 3) Who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.

PAGE			
I.	Call to Order		Michael Asseff, Nominating Committee Chair
II.	Roll Call		Melody Martinez, Board Liaison
III.	Consent Agenda		
	<ul style="list-style-type: none"> • Approve February 4, 2022, meeting minutes 	2	Michael Asseff, Nominating Committee Chair
IV.	Regular Business		
	<ul style="list-style-type: none"> • NOM222RB1 – Provider Representative Interviews: <ul style="list-style-type: none"> 9:05 am – Marcos Liberato 9:15 am – Melody McDonald 9:25am – Debora Pastrana Martinez 9:35 am – Maira Gonzalez 9:45 am – Committee Discussion and Recommendation to Board • NOM222RB2 – Approve Officer Applicants 	4	Michael Asseff, Nominating Committee Chair Judith Merritt, COO
		82	Renee Jaffe, CEO
VI.	New Business		
	Matters from the Committee		
	Matters from the Chair		
	Public Comment		
	Next ELC Meeting: TBD		
	Adjourn		

Please Note: The agenda is subject to revisions and additions per the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. **Members of the Public:** Please sign up at the entry desk for public comments to be made on particular agenda items no later than five minutes after the Coalition meeting has been called to order.



Early Learning Coalition of Broward County
 Nominating Committee Meeting Minutes
February 4, 2022 – 11:30 AM
 Virtual Meeting

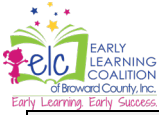
Members in Attendance:	Michael Asseff; Amoy Reid; William Karp; Twan Russell
Members Absent:	Laurie Sallarulo; Kristina West
Staff in Attendance:	Renee Jaffe, CEO; Howard Bakalar, CPO; Judith Merritt, COO; Hubert Cesar, CIO; Christine Klima, CAO; Lizbeth Juan, Executive Assistant; Melody Martinez, Board Liaison
Others in Attendance:	Jacob Jackson, General Counsel

Item	Action/Discussion
Welcome & Call to Order	The Chair called the meeting to order at 11:32 AM. Roll Call was conducted, and a quorum was established.
Consent Agenda: Approve April 6, 2021, meeting minutes	A Motion was made by William Karp to approve the April 6, 2021, meeting minutes. Seconded by Twan Russell. Unanimously approved. Motion Passes.
Regular Business: NOM221RB1 – Board Provider Representative Nomination Process	The COO gave a summary of the Board Provider Representative Nomination Process. Since Board member Cara Cerchione resigned on Jan 7 th , the current nominating policy was reviewed, and 2 additional options were presented. COO added that ELC Staff is recommending Option 3 in an effort to recognize child care small business owner/director candidates as private sector business member/owner Board candidates while allowing all interested eligible candidates to apply. A Motion was made by William Karp to Accept option 3, Private for-profit childcare provider (includes private for-profit family day care homes) and a faith-based childcare provider Nomination Process. Seconded by Amoy Reid. Approved. Motion Passes. Twan Russel apposed the motion.
NOM221RB2 – Officer Election and Committee Appointment Chair Process and Timeline	COO informed committee members that the FY21-22 Officer election is soon approaching. She summarized the Committee Chair process, the timeline, and the current Officer Positions. A Motion was made by William Karp Approve the FY 21-22 Officer Election and Committee Chair Process and timeline, and to bring to the Board. Seconded by Twan Russell. Unanimously approved. Motion Passes.

New Business	There was no discussion.
Matters from the Chair	There was no discussion.
Matters from the Committee	There was no discussion.
Public Comment	There was no discussion
Next Meeting Date	TBD
Adjourn	William Karp motioned to adjourn the meeting. The meeting adjourned at 12:10pm

These minutes contain the action items of the Nominating Committee meeting of the Early Learning Coalition of Broward. They do not include all the Committee’s discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken prior to approval at the next meeting.

DRAFT



ITEM #/MEETING:	NOM222RB1 / NOMINATING
MEETING DATE:	5/26/2022
SUBJECT:	Interview and select a Private for-profit child care provider to fill the vacant Private Provider Representative position.
FOR ACTION:	Yes
FINANCIAL IMPACT:	None
AS RECOMMENDED BY:	N/A
ELC STAFF LEAD	J. Merritt

Background

Per ELC’s enacting statute, there are two board seats designated specifically for childcare providers. One seat is designated for “a representative of private for-profit child care providers including private for-profit family day care homes.” The second seat is designated for a “faith-based” child care provider representative.

On January 7, 2022, one of ELC’s two child care provider representatives, Cara Cerchione, resigned leaving a vacancy for a private for-profit child care seat. Beverly Batson remains as the faith-based representative.

ELC staff followed the policy for filing a provider representative Board vacancy approved by the full Board on February 14th 2022 as detailed in the supporting documentation.

Current Status

ELC received a total of six applications for the open Provider Representative board position, however two individuals decided to withdraw their applications, leaving four remaining applicants. Each of the remaining applications submitted the required Resume, Application and three references and were found to meet the required criteria/eligibility for the position. In addition to these required documents providers were provided the opportunity to send the ELC any feedback/comments they had on any of the applicants. Of the four applicants, two received additional provider feedback. This feedback can be viewed after the individuals Application, Resume and References within the packet.

The four applicants were informed about the upcoming Nominating Committee Meeting and advised they would each have 10 minutes in which to provide information about themselves and answer any questions from the Committee members. The schedule is as follows:

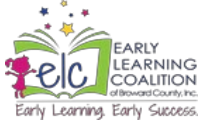
- Interview #1 at 9:05am, Marcos Liberato, International Montessori Kids Center, Licensed capacity 85.
- Interview #2 at 9:15am, Melody McDonald, Future Kids at Sunrise, Licensed capacity 261.
- Interview #3 at 9:25am, Debora Pastrana Martinez, Kinder Clues Academy, Licensed capacity 96
- Interview #4 at 9:35am, Maira Gonzalez, First United Methodist Preschool, Licensed capacity 212

Recommendation

Staff recommend the Nominating committee interview the respective applicants and select a new Provider Representative candidate to recommend to the Board at the upcoming Board Meeting scheduled for June 13, 2022

Supporting Documents

- Approved ELC Child Care Provider Nominating Process - February 14, 2022



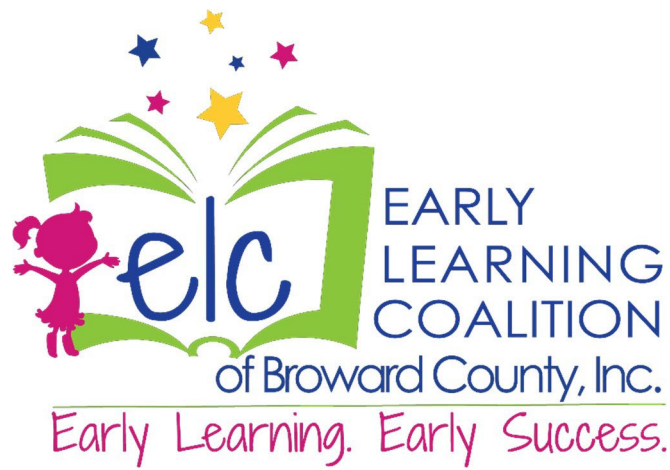
Early Learning Coalition of Broward County
Child Care Provider Nominating Process for Board of Directors
Approved by Board on February 14, 2022

The Child Care Provider applicant must be an Owner or Director. At least 10% of the applicants' early childcare center enrollment must be comprised of subsidized children (and/or VPK children). Please review the entire application prior to completing.

Process

To select child care providers to the Early Learning Coalition Board of Directors, the following process will be followed:

1. The ELC will post the open seat for a minimum of ten (10) business days. At a minimum, the notice will be posted on the ELC's website and via social media. Additionally, ELC will send an email notification to all child care providers with the announcement with the request for nominations.
2. Interested child-care providers will complete the required application form, provide a bio and email to the ELC.
3. After receipt of the application, ELC staff will review to ensure candidate meets criteria as outlined in the application.
4. The list of interested candidates will be published so that the provider community can provide comments and feedback prior to nominating committee meeting.
5. The Nominating Committee are presented with all eligible candidate applications (and their supporting application documents) along with the feedback from the community providers.
6. The Nominating Committee will decide whether to either interview some/all candidates and then make a recommendation to the Board.
7. The ELC Board of Directors will vote on the nominated provider.



Early Learning Coalition
Board of Directors Application

PLEASE SUBMIT APPLICATION & RESUME TO:

Melody Martinez, Board Liaison/Executive Assistant

Mmartinez@elcbroward.org

1475 W. Cypress Creek Road, Suite 301

Fort Lauderdale, FL 33309

954-789-1041 office

954-377-2192 fax

APPLICATION

Applicant Name: Marcos V. Liberto

Email Address: marcos@imkpreschool.com

Cell phone: 561 267 3333

Address: 3010 Cormorant Rd, Delray Beach FL 33444

Current Employer: International Montessori Kids center

Current Occupation: President

Business Address: 602 Anderson Cir, Deerfield Beach FL 33441

Specify Preferred Mailing Address: Business Residential

EDUCATION

List postsecondary educational institutions (or highest) attended or professional certifications:

<u>NAME & LOCATION</u>	<u>DEGREE/CERTIFICATES RECEIVED</u>	<u>DATES ATTENDED</u>
Inspere w/ international University of Virginia Darden School of Business	Executive MBA	jan 2013 to dez 2014
Maua - Production Engineering	Graduated	jan 2004 - dez 2009
Director Credential and CDA		2016 - 2017
Infantry Lieutenant (Brazil)	Reserve Officers Training Center	2005

COMMUNITY INVOLVEMENT

Please list community, civic, professional, business & other organizations with which you are/have been involved (including professional/civic fraternal organizations):

<u>ORGANIZATION</u>	<u>POSITION(S) HELD</u>	<u>DATES INVOLVED</u>
Rotary Club of Deerfield Beach	President	June 2020 - July 2021
Rotary Club of Deerfield Beach	Board Member	June 2017 - July 2022

Have you ever been elected/appointed to public office in the State of Florida? Yes No

If yes, please provide details:

<u>POSITION/OFFICE TITLE</u>	<u>DATES SERVED</u>	<u>LEVEL OF GOVERNMENT</u>

Have you received any awards/recognition? Yes No

If yes, please list:

Volunteer of the year - Deerfield Beach

Do you have any other skills/recognition you would like to share with us? Yes No

If yes, please list:

Fluent in English, Spanish and Portuguese. Investor on the finance market since 2006.

PERSONAL STATEMENT

Please answer all questions:

Why do you want to serve on the ELC's Board? What do you hope to achieve as a Board member? What is your vision for Early Childhood Education in Broward County?

The reason I want to become a ELC Board member is because community services is something I always dedicate a time to do.

Right now I'm finishing a cycle at the Rotary Club of Deerfield Beach where I will be leaving the board after 5 years serving the community in order to give opportunity to new members be in the board.

When I saw the email with this open vacancy I thought this would be a good opportunity to keep the community services but also to help a lot of schools to achieve their goals. I'm very glad to own a successful Montessori school where now we go up to 3rd grade but start as a regular child care center 6 years ago, I want to share my accomplishment and help others do the same in their communities inside Broward County.

My vision is that Early Childhood in Broward has still a very low quality in general and I believe it could be better. Teachers shortage is something in the way but it can't be used as an excuse to not provide higher quality services, it's just not fair to the children.

So in my vision, each owner and director should be capable to provide quality childhood education, and I'm not talking about childcare as we see on the 45hrs training, I'm talking about real education. Of course, safe and health environment is something that have to be followed, but this is the basics, is the minimum requirements, not the goal as much centers believe and work.

I see a lot of training for teachers and just basic trainings for owners/directors, if the leaders don't have their mindset to be a real educational program, there is not great teacher in the world who will do it for them.

I hope will bring tools and knowledge to the group in order to bring higher EDUCATION to Broward and not only care.

PERSONAL HISTORY

Please check all that apply:

- Have you ever been removed from a board(s), committee(s), council(s), etc.?
- Has probable cause ever been found that you were in violation of Part III, Chapter 112, F.S., code of Ethics for Public officers & employees?
- Are you now, or have you in that last 3 years, been a member of any club/organization that in practice restricts (restricted) membership on the basis of race, religion, national origin, or gender?
- Have you ever been convicted/withheld adjudication for violation of any federal, state of municipal law/regulation/ordinance?
- Have you, your immediate family (spouse, child, parent(s), sibling(s) or businesses of which your immediate family have been owners, officers, or employees, held any contractual/direct dealings with any state/local governmental agency in Florida during the last four years (including the office/agency to which you've been appointed of are seeking appointment)?

If you said yes to any of the above questions, please explain:

Please note: If required by law or administrative rule, you must file financial disclosure statement(s).

REFERENCES

Please attach three reference letters from professional contacts (please do not include personal references from family/friends).

QUESTIONS FOR CHILDCARE PROVIDERS ONLY

Are you employed by, or do you own a private childcare facility that receives funding services from the ELC of Broward County? Yes No

If yes, are you:

- For profit
- Not for profit
- Faith based
- Other:

****please note that the designated childcare provider representative (non-faith-based) serving on early learning coalition’s board must be a for-profit childcare provider.**

Approximately what percentage of the children/families attending your childcare center/home receive childcare subsidies? 60%

Approximately what percentage of the children/families attending your childcare center/home receive VPK? 35%

Is your center/home accredited by a recognized agency? If yes, provide details/expiration:

Do you agree to attend PLAN (Providers Learning and Networking) meetings on a consistent basis?

- Yes No

Do you agree to attend ELC Board and/or Board subcommittee meetings on a consistent basis, and to inform the board about issues effecting the private childcare provider community?

- Yes No

How will you communicate with the provider community? What methods will you employ to ensure childcare providers' diverse points of view are heard by you, and by the board?

Right now the Facebook group is being used and seems to be working very well.

A Telegran / Whatsapp group could may be an idea to have faster discussion and information.

If this happen, I would love to reserve a day of the week, when there is no PLAN meeting for example, to drive to some centers and introduce myself, talk with owners and directors and understand their pain to bring it to the board.

A PROVIDER MAY NOT BE ELIGIBLE FOR BOARD MEMBERSHIP, IF DURING THE LAST 24 MONTHS:

It submitted a monthly attendance roster containing fraudulent reporting or other intentional misreporting of a student's attendance.

It failed to comply with the terms of the ELC's school readiness provider agreement.

Its license status, as recorded in CCIS, is "Revocation Action Pending," "Suspension Action Pending/Suspended," or "Closed."

Its accreditation status has been rescinded (for Providers not Licensed by Broward Co. Child Care Licensing)-S.1002055(3)B. F.S.

It has been identified on the FSDA or Florida disqualification list.

It has received multiple Class 1 and/or Class 2 violations from Broward Country Childcare Licensing and Enforcement within the last two years.

COMMITMENT AND OPERATIONAL STATEMENTS

Time Commitment: Serving as an ELC Board Member will require a commitment of time, including attendance at regular Board meeting and committee involvement, visiting community program sites, ELC events, and becoming educated about many aspects of early childhood development and school readiness. Board meetings are generally held once every other month.

Conflict of Interest: a conflict of interest may occur when an item is presented for a vote that will directly affect you, your employer, your immediate family, or another organization with which you are affiliated. Conflict of interest rules generally requires you to disclose the conflict and abstain from discussion/vote on the matter.

Membership Requirements: School Readiness legislation & the Division of Early Learning Policies (OEL-PG-0002-10 “*Early Learning Coalition Board Membership*”) govern the requirements for Board membership. Please see applicable policies.

Sunshine Law: The ELC of Broward County is a legislatively mandated group and operates under the general Florida guidelines of The “Sunshine Law.”

Private Provider, Faith-Based Provider & Special Needs Representative: Serving in such capacity requires a commitment to communicate Board business to constituents.

I understand the requirements of Board Membership for the Early Learning Coalition of Broward County, Inc. I agree that I have carefully and personally prepared/read the answers to the foregoing questions. The information in this application is complete and true.

Marcos Vinicius Liberato

Full Name

Signature

03/25/22

Date

PRIVATE-SECTOR MEMBER

I, Marcos Vinicius Liberato, have read and reviewed OEL-PG-0002-10 “Early Coalition Board Membership” and that I meet the eligibility requirements for Early Learning Coalition Private-Sector membership in Broward County, as reflected therein, and that I do not have a substantial financial interest in early leaning programs as defined by said policies. I agree to immediately notify the Board of Early Learning Coalition of Broward County, Inc. in writing, should that change during my term.

Signature

03/25/22

Date

SELF-IDENTIFICATION

Completion of the following section is optional:

RACE:

- White, non-Hispanic
- Native Hawaiian/other Pacific Islander American
- Hispanic
- Indian/Alaska native
- Black/African American
- Asian

- Female
- Male

Marcos V. Liberato

+1 (561) 267 3333
liberato.mv@gmail.com

Dual Citizenship: **Brazilian** and **Italian** | 35 years old
Lawful Permanent Resident of the USA

Profile

14 years of experience in Financial Services, Projects Management, Process and controls geared toward Financial Departments and for Capital Projects.

Work performed in relationship between investors and suppliers / contractors during the consulting projects in order to establish efficient processes and the better proposal regarding financial and contractual risks based on the strategy previously established, mainly with international clients.

Education Background

- **2014 – University of Virginia - Darden School of Business** – Center for Global Initiatives | NetworkStrategy
- **2014 – Joint program of Insper EMBA and The Lisbon MBA** in partnership with **MIT Sloan School of Management** - Research and development of a paper regarding “*The missing link between customer service and global competitiveness*” – (From: July, 2014 – Until: August, 2014)
- **2014 – INSPER Instituto de Ensino e Pesquisa** – Executive MBA – (2 years)
- **2009 – Escola de Engenharia Mauá** – Production Engineer – *Graduated*
- **2005 – Former Infantry Lieutenant** – Brazilian Army

Volunteer Activities

President of the Rotary Club of Deerfield Beach FL – Active Member, Director since 2017 and President for FY 20/21 and President Elect for FY 22/23

Publish Papers

Engineering Graduation Project publish in the journal *Mecatrônica Atual – Automação Industrial de Processos e Manufatura* - Editor Saber – Year 8 – nº 45 – 2010 - page 32 - Title: **Aplicação de Lean Manufacturing em metalúrgica de médio porte.**

Experience

- **International Montessori Kids center – Founder** – (From: June, 2015 – Actual)
 - ✓ Development of Business Plan, create and manage from the beginning a successful business (Montessori Preschool and Lower Elementary) located in Florida;
 - ✓ Design and implement all process and controls, following regulators and laws requirements from one of the most regulated small business in the USA;
 - ✓ Grow it to an Elementary School;
 - ✓ Actually with 16 employees and making the difference in 85 children lives;
- **MV JoiaS – Director of Operations** – (From: March, 2015 – June, 2015)
 - ✓ 03 managers under supervision;
 - ✓ Team up to 20 people, including managers and sales personnel;
 - ✓ Process Mapping in order to increase the sales experience for our clients;
 - ✓ Development of sales KPIs and goals (individual and for the entire team);
- **Deloitte Touche Tohmatsu – Senior Consultant 4 (Top Senior)** - (From: Sept., 2011 – Until: March, 2015)
Function: Financial Advisory | Corporate Finance - Capital Projects Consulting
 - ✓ Management of teams up to 07 people;
 - ✓ Financial and Contractual Risk Management;
 - ✓ Process and controls design and implementation understanding our clients needs;

- ✓ Bidding Consulting - commercial and technical proposal analysis, contract definition and conduction of meetings for international clients;
- ✓ Process Mapping establishing WorkFlow to improve the efficiency of the client's Project;
- ✓ Development of Dashboards and KPIs through financial progress, schedule, scope and risks analysis for the following of the Project by the client's Executive Board;
- ✓ Claim analysis when requested by the contractors of our client, in order to define an independent merit analysis;
- ✓ Development and review of Periodic Reports and Presentations with all the analysis presented above for the client's Executive Board;

Main Clients: CPFL - Energy (4 months, Sep, 2011 to Dec, 2011), VALE - Mining (9 months, Dec, 2011 to Aug, 2011), CHERY China / Brazil – Automobile (Sep, 2011 to Oct, 2014) and BHP Billiton Chile - Mining (During July, 2013 in Chile) - Gerdau Argentina (Oct, 2014 to March, 2015)

- **BM&BOVESPA – Custody Analyst – (From: January, 2010 – Until: September, 2011)**

- ✓ Responsible for the budget, forecast and actual of expenses and revenues from the Clearing's Executive Board, besides proposing and implementing strategies to reduce costs and increase revenue;
- ✓ Control and Management of the main projects from Clearing's Executive Board as a PMP;
- ✓ Relationship with regulatory agencies and capital market participants to assist in troubleshooting of issues referring to the investor's informations sent by BM&BOVESPA.

- **ABN AMRO Real / Santander Brazil - (From: October, 2007 – Until: December, 2009)**

1. **Fraud Prevention Analyst - (5 months)**

Financial Fraud's Monitoring; Fraud analysis in order to constant implements new controls to prevent malicious methods used by fraudsters; Develop new process of fraud monitoring in order to integrate the process of Banco Real with the system and process of Santander Brazil.

2. **IT CIO Intern - (11 months)**

Relationship between Business and Information Technology Departments to improve the integration processes of Banco Real with Santander Brazil. Establish communication between internal and extern Audit, in order to generate the first unified SoX certification (Banco Real and Santander Brazil).

3. **Project Management Office Intern - (10 months)**

Development of Dashboards/KPIs and follow up projects from the bank.

- **Mauá Institute of Technology – Assistant (From: April, 2008 - Until: December, 2008)**

- ✓ Activities related with system of Workflow, Data Mining and Business Intelligence (BI).

Language Skills

- Portuguese (Native Language)
- English (Bilingual Proficient)
- Spanish (Full Professional Proficiency)

Certificates

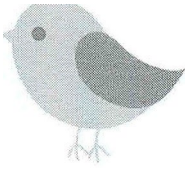
- Florida Director Credential – National Administrators Credential
- Child Development Associate – Council for Professional Recognition
- Professional Leader Coach - Sociedade Latino Americana de Coaching (SLAC)
- Fundamentalist and Technical Analysis of Capital Investment
- Oracle Primavera (P6) and MS Project

International Courses

- International Business English - LSC Language Studies Canada – Toronto

Additional Knowledge

- @RISK Palisade – Advanced;
- PMI Best Practices.



Bluebird Preschool

June 19th, 2018

To: USCIS - U.S. Citizenship and Immigration Services

Support Letter for Marcos Liberato's Petition for Permanent Residency: EB-2 Visa

To Whom It May Concern:

My name is Andrea Cunha. I am the current Director of Bluebird Preschool (since 2012), prior to this I worked at ABC Workshop of Lighthouse Point from 2008-2012 with my last position being Assistant Director. I have also worked at Little Lake Church as a Secretary/Customer service (2006-2008), and at Fountain of Life Church as the Lead Children's Counselor (2006-2008), and at The Learning Center as a Preschool Teacher (2004-2006). In 2017, I received the award for **Palm Beach County Director of the Year** from the Early Learning Coalition.

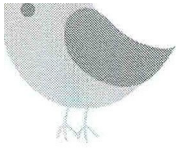
I received my Bachelor's degree in Psychology from Florida Atlantic University - (FAU) in 2008 and I received my Director Credential in 2012 from Florida Department of Children and Families (DCF).

I met Marcos during a meeting at the Early Learning Coalition of Palm Beach County with Directors and school owners.

I kept in contact with Marcos soon after he opened his school and I followed its evolution from the beginning. I have visited his school several times and I saw the transformation of the school with a few students at the beginning to eventually reaching the maximum capacity of students.

Since the school is located within a close proximity of my residence I was able to personally witness the history of this location. Prior to Marcos' leasing of the location it was abandoned for some months because the previous owner ended up going out of business (apparently they were not able to manage their business properly and did not take into account the evident risks).

The location is now a significantly improved version of its previous iteration. I have personally witnessed the work he is doing and I can attest that all of the children in his school receive an excellent educational program based on the Montessori methodology and philosophy.



Bluebird Preschool

Due to my widely lauded reputation and vast experience in this segment, there are always people who approach me and ask about good schools in the different regions of where I work, I always recommend Marcos' school.

The owner of the school where I work is currently performing a feasibility study to explore the possibility of expanding the school into other locations. We have already discussed the notion of hiring Marcos (if his EB-2 is approved) to assist us in this expansion since he has the experience of starting a successful school from scratch. I consider myself ideally-suited to assess Marcos' capacity in this endeavor and I am confident in his ability to implement new schools and learning centers with us or other institutions seeking to do the same.

Marcos Liberato has brought about a positive and significant impact to our community and will continue to do so. He has tremendous experience in properly running a business and accurately calculating all the risks involved with operating an enterprise. It is for these reasons that I have offered my support for his petition for permanent residency in the US via an EB-2 vis .

Feel free to contact me with any questions you may have.

Sincerely,

Andrea Cunha

Director
Bluebird Preschool
Boca Raton , FL, 33431
Phone # 561 305 3622
andreacunha@me.com

**MAIA SOCIEDADE DE
ADVOGADOS**

FRANCO ALMEIDA MAIA
OAB SP nº 14.400
ALESSANDRA OLIVEIRA MARCOMINI
BRUNELLI
OAB SP nº 14.634

June 16th, 2018

To: USCIS

ATT: The Director of the Texas Service Center

Ref: Marcos Liberato's Application to be a Permanent Resident in the United States of America.

Dear Sir or Madam Director:

Please accept this letter in my unreserved support of Marcos Liberato's petition for Permanent Residency in the United States of America.

To briefly introduce myself - My name is Leandro Maia. I am Marcos business partner in our current endeavor - International Montessori Kids center. I also work as an attorney at Maia Sociedade de Advogados since 2006.

I hold a Law Degree (2007) and a Degree in Business Management (2012) from UNJ P (Universidade Paulista).

We started a professional relationship after Marcos introduced me to his Florida preschool project in 2015. I liked the idea and decided to join as his business partner.

•• Marcos was responsible for the entire process of starting the business plan, obtaining licenses, starting up and operating until we accomplished our milestone of success of reaching the maximum number of students in the school (85 children). The school currently has a total of 11 employees and Marcos added After School as a new service to be offered in August of 2018, so hiring another employee is likely to be required.

Since the beginning several problems have arisen and if it had not been for Marcos' fundamental contributions and background in Risk Management, our total investment would have been greater and the deadline for opening the school would have been postponed.

Marcos saved us about \$25,000 with a company for having observed a future risk that was previously unnoted and then Marcos planned an exit strategy to terminate the contract with that company.

**MAIA SOCIEDADE DE
ADVOGADOS**

FERNANDO A. M MAIA
OAB SP n° 64701
ALESSANDRA DE MARCOM
BRUNELLI
OAB SP n° 223.634

The investment I made with Marcos was one of the best decision I have ever made and he was the sole contributor in running the business. Marcos alone, was able to generate annual revenues from \$ 0 to\$ 363,000 gross and projected to almost\$ 500,000 for next year.

Marcos' distinguished achievements is a strong indication that he is well-positioned to be an asset in the U.S. national interest now and in the future. He will be of immense value and provide substantial concrete benefit to the United States.

Once again, I am unreserved in my admiration of Marcos Liberato and recommend granting him Permanent Residency in the US.

Sincerely,

Jch. y;/./4
Leandro Maia *1// . ..,*

Lawyer
Maia Sociedade de Advogados
lc25andro@uol.com.br
561 757 8844

Insper

To: USCIS

To the Director of the Service Center
Texas USCIS

June 4th, 2018

**Ref. Marcos Vinicius Liberato / Permanent Resident United States of
America**

Dear Sir or Madam Director of USCIS,

I am writing this letter in support of Marcos Vinicius Liberato's application to be a Permanent Resident within the United States of America.

Briefly, my name is Alosio Buoro, I work at Insper as a professor. I am responsible for the education of its students in regard to the Human Resource Management from 2006 - present. I have performed as a professor for the Organization Behavior department at the same institution

I hold a degree in Economics from Universidade de Sao Paulo, Brazil (1994) and, my degree in Administration from Universidade de Sao Paulo, Brazil (2004).

I was Marcos' professor in the Executive MBA of Insper for the discipline of Strategic Management of Human Resources and was the teacher who



Inspire

accompanied the students who participated in the International Extension at Darden School of Business - University of Virginia.

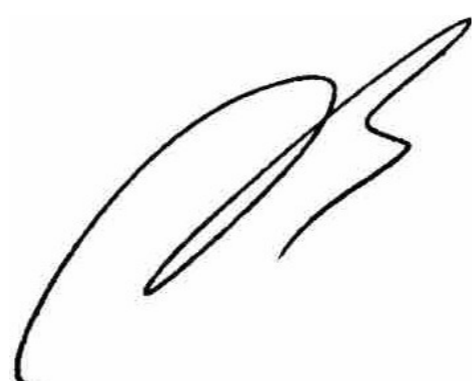
Our main engagement is during class to discuss cases, such as: SG Cowen; Cirque du Soleil; Performance Pay at Safelite Auto Glass; Hewlett-Packard Human Resources at Harvard Business School.

His performance highlights his intrinsic merit in the discipline in which he reached 8.51 / 10. During the period at the Darden School of Business: University of Virginia he engaged in very constructive discussions mainly in the "Audience and Conflict" classes, all Negotiation-related classes and mainly in the "Managing Through Conflict" class. This is because his professional knowledge as a consultant can aggregate with significant impact in a process of negotiation and provide a solution of claims is second to none.

I realized that it was not just me who was accompanying the group but the University of Virginia professors themselves noted Marcos' high - level expertise in the field of discussion above the expectations expected for this international module.

He is an extremely intelligent person who can solve the most complex problems and with high intellectual capacity to learn new subjects and implement them. Marcos is a professional with the highest degree of commitment, honesty and sense of urgency.

In addition, Marcos Vinicius Liberato through his excellent intellectual ability has always stood out as a solver of problems and he has a passion for accomplishing goals with excellence.

A handwritten signature in black ink, appearing to be 'M. Liberato', written in a cursive style.

Insper

Please contact me to answer any questions you may have about support statements.

Yours truly,



Aloisio Bueno Buoro

Professor

Insper

aloisioBB@insper.edu.br

+55 (11) 98158-6981



Early Learning Coalition
Board of Directors Application

PLEASE SUBMIT APPLICATION & RESUME TO:

Melody Martinez, Board Liaison/Executive Assistant

Mmartinez@elcbroward.org

1475 W. Cypress Creek Road, Suite 301
Fort Lauderdale, FL 33309
954-789-1041 office
954-377-2192 fax

APPLICATION

Applicant Name: Melody McDonald

Email Address: melodym@fkacademy.com

Cell phone: 954-748-4409

Address: 9491 NW 45th Court, Sunrise, FL 33351

Current Employer: Future Kids at Sunrise

Current Occupation: Director

Business Address: 10651 W Oakland Park Blvd, Sunrise, FL 33351

Specify Preferred Mailing Address: Business Residential

EDUCATION

List postsecondary educational institutions (or highest) attended or professional certifications:

<u>NAME & LOCATION</u>	<u>DEGREE/CERTIFICATES RECEIVED</u>	<u>DATES ATTENDED</u>
Florida State University Tallahassee, FL	BS & MS Emotional Handicap/Learning Disabilities	August 1999- December 2004
DCF	Director's Credential	Expiration: 06/13/2023

COMMUNITY INVOLVEMENT

Please list community, civic, professional, business & other organizations with which you are/have been involved (including professional/civic fraternal organizations):

<u>ORGANIZATION</u>	<u>POSITION(S) HELD</u>	<u>DATES INVOLVED</u>
Sunrise Chamber of Commerce	Active Member	2020-Current
FLAYCE	Active Member	2009-Current

Have you ever been elected/appointed to public office in the State of Florida? Yes No
 If yes, please provide details:

<u>POSITION/OFFICE TITLE</u>	<u>DATES SERVED</u>	<u>LEVEL OF GOVERNMENT</u>

Have you received any awards/recognition? Yes No
 If yes, please list:

Do you have any other skills/recognition you would like to share with us? Yes No

If yes, please list:

I feel as I'm a strong communicator. I have a strong background in training and curriculum development, as well as a special needs background

PERSONAL STATEMENT

Please answer all questions:

Why do you want to serve on the ELC's Board? What do you hope to achieve as a Board member? What is your vision for Early Childhood Education in Broward County?

I would like to serve on ELC's Board to be able to be more aware of what is going on in Early Childhood in the state and the county. I would like the opportunity to be able to have my voice heard and be able to get the voice of all the other provider's in Broward County heard. I would like to be able to be a part of a positive change for quality care in Early Childhood Education. I would represent private providers and be able to give a first hand account of the daily struggles that private providers face, and hope to have an impact on creating the best possible environments for children to have strong early learning experiences, giving them the best possible start in life.

I want to be an advocate, not only for the private providers struggling, balancing quality and being able to sustain a business, but for the children who are directly affected by the decisions that the legislature makes. I would like to make strong connections with other providers in the County and be able to convey their questions and concerns at a higher level, and hope to be able to contribute to making a change in the Early Childhood Education field in Broward County for the betterment of children and their early educational experiences.

My vision for Early Childhood Education is to be able to have enough resources and funding to be able to provide our next generation the tools that they need in order to have a strong start in Early Childhood Education. I envision quality experiences that are developmentally appropriate in order to give our next generation the intrinsic motivation to be successful in their future educational endeavors. I have a vision of Early Childhood Educators to get paid closer to what they are worth and what they deserve, as they have the most important jobs in the world, with allowing for smaller group sizes, in order for the children to get a more quality educational experience, without having to charge private paying parents an exuberant tuition. I envision more free trainings for staff and support to learn what quality education looks like and give them the tools they need in order to implement what they learn.

PERSONAL HISTORY

Please check all that apply:

- Have you ever been removed from a board(s), committee(s), council(s), etc.?
- Has probable cause ever been found that you were in violation of Part III, Chapter 112, F.S., code of Ethics for Public officers & employees?
- Are you now, or have you in that last 3 years, been a member of any club/organization that in practice restricts (restricted) membership on the basis of race, religion, national origin, or gender?
- Have you ever been convicted/withheld adjudication for violation of any federal, state or municipal law/regulation/ordinance?
- Have you, your immediate family (spouse, child, parent(s), sibling(s) or businesses of which your immediate family have been owners, officers, or employees, held any contractual/direct dealings with any state/local governmental agency in Florida during the last four years (including the office/agency to which you've been appointed or are seeking appointment)?

If you said yes to any of the above questions, please explain:

Please note: If required by law or administrative rule, you must file financial disclosure statement(s).

REFERENCES

Please attach three reference letters from professional contacts (please do not include personal references from family/friends).

QUESTIONS FOR CHILDCARE PROVIDERS ONLY

Are you employed by, or do you own a private childcare facility that receives funding services from the ELC of Broward County? Yes No

If yes, are you:

- For profit
- Not for profit
- Faith based
- Other:

****please note that the designated childcare provider representative (non-faith-based) serving on early learning coalition's board must be a for-profit childcare provider.**

Approximately what percentage of the children/families attending your childcare center/home receive childcare subsidies? 30%

Approximately what percentage of the children/families attending your childcare center/home receive VPK? 20%

Is your center/home accredited by a recognized agency? If yes, provide details/expiration:

APPLE accredited. Expiration Date:10/13/2026

I have gone through Advanced (Now Cognia) accreditation process at Chesterbrook. Also, led the school in NAEYC accreditation when employed by Bright Horizons (Motorola)

Do you agree to attend PLAN (Providers Learning and Networking) meetings on a consistent basis?

- Yes No

Do you agree to attend ELC Board and/or Board subcommittee meetings on a consistent basis, and to inform the board about issues effecting the private childcare provider community?

- Yes No

How will you communicate with the provider community? What methods will you employ to ensure childcare providers' diverse points of view are heard by you, and by the board?

I would do a lot of communicating through emails, as it seems as this is the best way to contact most people in these times. I would also plan zoom meetings in order to be able to have round table discussions where people can discuss agenda items with each other and come up with consensus of items which they are most passionate about. I will not discount anyone's points-of-view and listen to what everyone's diverse needs are. I will ensure that I'm taking proper notes on what the providers are saying and convey their concerns and questions to the appropriate channels. I would not discount or throw out opinions that I do not totally agree with. I would still convey these ideas to the proper channels, as I would not be representing my own personal agenda, but those collectively of all of the private providers in the county.

I already attend all of the PLAN meetings each month in order to stay on top of everything that is going on in the state and the county. I would ensure that I maintain strong relationships with other board members to ensure that my voice is heard and not discounted, while maintaining professionalism. I would make sure that I'm available to the providers, in order for them to convey their thoughts to me, not just at scheduled meeting times.

A PROVIDER MAY NOT BE ELIGIBLE FOR BOARD MEMBERSHIP, IF DURING THE LAST 24 MONTHS:

It submitted a monthly attendance roster containing fraudulent reporting or other intentional misreporting of a student's attendance.

It failed to comply with the terms of the ELC's school readiness provider agreement.

Its license status, as recorded in CCIS, is "Revocation Action Pending," "Suspension Action Pending/Suspended," or "Closed."

Its accreditation status has been rescinded (for Providers not Licensed by Broward Co. Child Care Licensing)-S.1002055(3)B. F.S.

It has been identified on the FSDA or Florida disqualification list.

It has received multiple Class 1 and/or Class 2 violations from Broward County Childcare Licensing and Enforcement within the last two years.

COMMITMENT AND OPERATIONAL STATEMENTS

Time Commitment: Serving as an ELC Board Member will require a commitment of time, including attendance at regular Board meeting and committee involvement, visiting community program sites, ELC events, and becoming educated about many aspects of early childhood development and school readiness. Board meetings are generally held once every other month.

Conflict of Interest: a conflict of interest may occur when an item is presented for a vote that will directly affect you, your employer, your immediate family, or another organization with which you are affiliated. Conflict of interest rules generally requires you to disclose the conflict and abstain from discussion/vote on the matter.

Membership Requirements: School Readiness legislation & the Division of Early Learning Policies (OEL-PG-0002-10 “*Early Learning Coalition Board Membership*”) govern the requirements for Board membership. Please see applicable policies.

Sunshine Law: The ELC of Broward County is a legislatively mandated group and operates under the general Florida guidelines of The “Sunshine Law.”

Private Provider, Faith-Based Provider & Special Needs Representative: Serving in such capacity requires a commitment to communicate Board business to constituents.

I understand the requirements of Board Membership for the Early Learning Coalition of Broward County, Inc. I agree that I have carefully and personally prepared/read the answers to the foregoing questions. The information in this application is complete and true.

Melody Rae McDonald

Full Name



Signature

03/05/20

Date

PRIVATE-SECTOR MEMBER

I, Melody Rae McDonald, have read and reviewed OEL-PG-0002-10 "Early Coalition Board Membership" and that I meet the eligibility requirements for Early Learning Coalition Private-Sector membership in Broward County, as reflected therein, and that I do not have a substantial financial interest in early leaning programs as defined by said policies. I agree to immediately notify the Board of Early Learning Coalition of Broward County, Inc. in writing, should that change during my term.


Signature

03/05/20
Date

SELF-IDENTIFICATION

Completion of the following section is optional:

RACE:

- White, non-Hispanic
- Native Hawaiian/other Pacific Islander American
- Hispanic
- Indian/Alaska native
- Black/African American
- Asian

- Female
- Male

Melody McDonald

Experience

December 2020-Current
Director • Future Kids at Sunrise

September 2012–December 2020
Director/Principal • Chesterbrook Academy

June 2008 – September 2012
Director • Bright Horizons

Ensure the health and safety of children, up to 210. Oversee all aspects of staffing, up to 35 staff members. Keeping accurate records of children’s files and staff files. Ensuring the school is meeting all licensing requirements. Prepare for the accreditation process and ensure that the school is following all accreditation requirements. Keep monetary records and follow and implement accurate budgeting. Follow food program requirements, keep records, order food and supplies. Train staff on health and safety, supervision, lesson planning, interactions, etc. Ensure the school is following all School Readiness standards and VPK standards. Maintain current contracts with local coalition. Marketing.

Education

Florida State University, Tallahassee, FL

Master’s of Science in Emotional Handicapp/Learning Disabilities
with a pre-kindergarten endorsement

Communication

Utilize social media platforms, email, newsletters, phone calls, and text messaging to communicate with families, market, and maintain a community presence.

References

Available Upon Request



9491 NW 45th Court
Sunrise, FL 33351



954-279-6897



melodym@fkacademy.com



March 5, 2022

To whom it may concern,

I am writing in reference to Melody McDonald. I have worked for Melody for the past 8 years as her assistant director. In the time I have worked with her, she has shown that she is committed to giving children the best early educational experience. She has high standards for herself and for her school. She gives 110% at all times and is always looking for ways to improve the school. She maintains great relationships with the parents and the staff. Many times staff have wanted to leave because of low pay, but end up staying on because of the relationship that they share with Melody. She is passionate about her job and passionate about the children. She treats all the parents as they are a part of her family and wants them to have the best experience at the school. I've seen her grow her school from having less than a quarter capacity filled to having a waiting list.

Melody was able to navigate through COVID with strong leadership, while other schools were closing doors and laying off people, she supported all her staff and grew the school, never having to close the doors and offering an innovative online curriculum for those families who chose to keep their children at home. She created spaces for classes to be held where previously were occupied by other spaces in order to keep class sizes down, to lessen the risk of exposure to COVID.

Her communication skills with parents, staff, and other professionals is beyond words. She has a natural way of calming people who are upset or frustrated, while truly listening to what they have to say, and helping them find a solution to their problems, or directing them to where they can find a solution if she does not know the solution. She knows a lot of community resources and helps connect families in need of these resources. Melody is always the first to step up to help someone in need and stand up to be an advocate for the children in her care. I strongly recommend her for any position, as I know she can handle any challenge thrown her way.

If you have any questions you can call me at any time.

Sincerely,

A handwritten signature in blue ink that reads "Barbi". The signature is written in a cursive, flowing style.

Barbi Fay

Future Kids at Sunrise

Assistant Director

954-748-4409



February 25, 2022

To Whom It May Concern:

I have had the pleasure of working with Melody McDonald at Future Kids at Sunrise for the past year. During this time, I've watched her be both attentive to detail and focused on reaching big picture goals. She is teachable, innovative, and brings organization and excellence to her role.

Melody uses her communication and organizational skills to help her team of employees complete projects quickly without sacrificing quality. She is enjoyable to work with, as she brings a positive attitude to every situation, is a good problem solver, and works hard to make sure her job gets done well.

Melody would be a great asset to have at any organization and I give her my highest recommendation.

Please let me know if you have any additional questions or require any further information about Melody.

Sincerely,

A handwritten signature in blue ink that reads "Veronica Madriz". The signature is fluid and cursive, with the first name "Veronica" being larger and more prominent than the last name "Madriz".

Veronica Madriz
Future Kids at Sunrise
Regional Manager
sunrise@fkacademy.com
954-748-4409



February 25, 2022

To Whom It May Concern:

I am writing to wholeheartedly recommend Melody McDonald for the Private Provider's Representative Seat on the ELC Broward's Board of Directors. My name is Oscar Chinaea and I'm the COO at Future Kids at Sunrise. I've been working in the early childhood education field for over 13 years and in this time, I have to say, Melody stands out as a cut above the rest.

Melody is the director at one of our centers located in Sunrise, FL and during our time together, she has shown a remarkable talent for building and maintaining relationships with parents, staff, vendors, and creating connections with the community. I am always impressed with Melody's dedication and desire to go above and beyond what is asked.

While I value Melody's leadership abilities, she stands out as so much more than a director. Melody always displays a positive attitude and is a real pleasure to work with thanks to her desire to learn and embrace new ideas and challenges. She is a strong advocate for children and for the betterment of the early childhood industry. She understands the struggles that private providers face and does a wonderful job of creating relationships and conveying those challenges to those in a position to help make changes.

Melody is in constant contact with our local Senate and Legislative representatives, voicing her concerns. She attends all rule development workshops that have any relevance to the early childhood education field to have her voice heard. I'm more than pleased to recommend Melody with no reservations whatsoever. She would make an excellent addition to the Board of Directors as the Private Provider Representative.

If you have any further questions or need any more information about Melody, please, feel free to contact me at any time.

Sincerely,

A handwritten signature in black ink, appearing to read "Oscar Chinaea", written in a cursive style.

Oscar Chinaea
Future Kids at Sunrise
Chief Operating Officer
oscarc@fkacademy.com
954-748-4409



Early Learning Coalition
Board of Directors Application

PLEASE SUBMIT APPLICATION & RESUME TO:

Melody Martinez, Board Liaison/Executive Assistant

Mmartinez@elcbroward.org

1475 W. Cypress Creek Road, Suite 301

Fort Lauderdale, FL 33309

954-789-1041 office

954-377-2192 fax

APPLICATION

Applicant Name: Debora Pastrana Martinez

Email Address: debbkca@hotmail.com

Cell phone: 7548025212

Address: 1835 NW 141st. Ave, Pembroke Pines Fl. 33028

Current Employer: Kinder Clues Academy

Current Occupation: Owner / Director

Business Address: 11880 W State Rd. 84, Davie Fl. 33325

Specify Preferred Mailing Address: Business Residential

EDUCATION

List postsecondary educational institutions (or highest) attended or professional certifications:

<u>NAME & LOCATION</u>	<u>DEGREE/CERTIFICATES RECEIVED</u>	<u>DATES ATTENDED</u>
Universidad Nuevo Mundo Psicologia	Bachelors	1990-1994
INESPO Desarrollo Organizacional	Asociate	1999
UIC Early Child Development	Asociate	2004
Asociación Mexicana de Psicoterapia de Juego . Psicoterapia de Juego	Asociate	2011
José María Vargas University Jose Maria Vargas University Fast Track (NICCM) Miami Dade College/ University ELC	CDA 45 Hrs Directors Credencial Autism Certification Directors in Action	2017 2016 2019 2022 2019

COMMUNITY INVOLVEMENT

Please list community, civic, professional, business & other organizations with which you are/have been involved (including professional/civic fraternal organizations):

<u>ORGANIZATION</u>	<u>POSITION(S) HELD</u>	<u>DATES INVOLVED</u>
NAEYC	Membership	02/2022
HiScope	Membership	02/01/2017
Miami Dade Community College	Alumni	2022

Have you ever been elected/appointed to public office in the State of Florida? Yes No

If yes, please provide details:

<u>POSITION/OFFICE TITLE</u>	<u>DATES SERVED</u>	<u>LEVEL OF GOVERNMENT</u>

Have you received any awards/recognition? Yes No

If yes, please list:

Mentor of the Year 2016-2017
Excel Student CDa at Jose Maria Vargas 2017

Do you have any other skills/recognition you would like to share with us? Yes No

If yes, please list:

I am team player, fluent in English and Spanish, capable of holding all situation professionally using positive approaches and detail oriented.

PERSONAL STATEMENT

Please answer all questions:

Why do you want to serve on the ELC's Board? What do you hope to achieve as a Board member? What is your vision for Early Childhood Education in Broward County?

1. I want to serve and help the community looking for a quality education.
2. Great profesional development for teachers, reading training programs in the school in Broward.
Better benefits for the teachers and staff, like free education.
Staff motivation and staff retention.
3. My vision is to have a quality education for the children in Broward County community and amazing profesional development for teaching staff.

PERSONAL HISTORY

Please check all that apply:

- Have you ever been removed from a board(s), committee(s), council(s), etc.?
- Has probable cause ever been found that you were in violation of Part III, Chapter 112, F.S., code of Ethics for Public officers & employees?
- Are you now, or have you in that last 3 years, been a member of any club/organization that in practice restricts (restricted) membership on the basis of race, religion, national origin, or gender?
- Have you ever been convicted/withheld adjudication for violation of any federal, state or municipal law/regulation/ordinance?
- Have you, your immediate family (spouse, child, parent(s), sibling(s) or businesses of which your immediate family have been owners, officers, or employees, held any contractual/direct dealings with any state/local governmental agency in Florida during the last four years (including the office/agency to which you've been appointed or are seeking appointment)?

If you said yes to any of the above questions, please explain:

Please note: If required by law or administrative rule, you must file financial disclosure statement(s).

REFERENCES

Please attach three reference letters from professional contacts (please do not include personal references from family/friends).

QUESTIONS FOR CHILDCARE PROVIDERS ONLY

Are you employed by, or do you own a private childcare facility that receives funding services from the ELC of Broward County? Yes No

If yes, are you:

- For profit
- Not for profit
- Faith based
- Other:

****please note that the designated childcare provider representative (non-faith-based) serving on early learning coalition’s board must be a for-profit childcare provider.**

Approximately what percentage of the children/families attending your childcare center/home receive childcare subsidies? 10 %

Approximately what percentage of the children/families attending your childcare center/home receive VPK? 20 %

Is your center/home accredited by a recognized agency? If yes, provide details/expiration:

Do you agree to attend PLAN (Providers Learning and Networking) meetings on a consistent basis?

- Yes No

Do you agree to attend ELC Board and/or Board subcommittee meetings on a consistent basis, and to inform the board about issues effecting the private childcare provider community?

- Yes No

How will you communicate with the provider community? What methods will you employ to ensure childcare providers' diverse points of view are heard by you, and by the board?

I communicate through all media technology.

A PROVIDER MAY NOT BE ELIGIBLE FOR BOARD MEMBERSHIP, IF DURING THE LAST 24 MONTHS:

It submitted a monthly attendance roster containing fraudulent reporting or other intentional misreporting of a student's attendance.

It failed to comply with the terms of the ELC's school readiness provider agreement.

Its license status, as recorded in CCIS, is "Revocation Action Pending," "Suspension Action Pending/Suspended," or "Closed."

Its accreditation status has been rescinded (for Providers not Licensed by Broward Co. Child Care Licensing)-S.1002055(3)B. F.S.

It has been identified on the FSDA or Florida disqualification list.

It has received multiple Class 1 and/or Class 2 violations from Broward Country Childcare Licensing and Enforcement within the last two years.

COMMITMENT AND OPERATIONAL STATEMENTS

Time Commitment: Serving as an ELC Board Member will require a commitment of time, including attendance at regular Board meeting and committee involvement, visiting community program sites, ELC events, and becoming educated about many aspects of early childhood development and school readiness. Board meetings are generally held once every other month.

Conflict of Interest: a conflict of interest may occur when an item is presented for a vote that will directly affect you, your employer, your immediate family, or another organization with which you are affiliated. Conflict of interest rules generally requires you to disclose the conflict and abstain from discussion/vote on the matter.

Membership Requirements: School Readiness legislation & the Division of Early Learning Policies (OEL-PG-0002-10 “*Early Learning Coalition Board Membership*”) govern the requirements for Board membership. Please see applicable policies.

Sunshine Law: The ELC of Broward County is a legislatively mandated group and operates under the general Florida guidelines of The “Sunshine Law.”

Private Provider, Faith-Based Provider & Special Needs Representative: Serving in such capacity requires a commitment to communicate Board business to constituents.

I understand the requirements of Board Membership for the Early Learning Coalition of Broward County, Inc. I agree that I have carefully and personally prepared/read the answers to the foregoing questions. The information in this application is complete and true.

Debora Pastrana Martinez

Full Name

Signature

04/06/20

Date

PRIVATE-SECTOR MEMBER

I, Debora Pastrana Martinez, have read and reviewed OEL-PG-0002-10 “Early Coalition Board Membership” and that I meet the eligibility requirements for Early Learning Coalition Private-Sector membership in Broward County, as reflected therein, and that I do not have a substantial financial interest in early leaning programs as defined by said policies. I agree to immediately notify the Board of Early Learning Coalition of Broward County, Inc. in writing, should that change during my term.

Signature

04/06/22

Date

SELF-IDENTIFICATION

Completion of the following section is optional:

RACE:

- White, non-Hispanic
- Native Hawaiian/other Pacific Islander American
- Hispanic
- Indian/Alaska native
- Black/African American
- Asian

- Female
- Male

Debora Pastrana Martinez

1835 NW 141st. Ave, Pembroke Pines, Fl. 33028

Cell: (754) 802-5212

debbkca@hotmail.com

WORK EXPERIENCE

Kinder Clues Academy

Owner / Director

March 2017- up to date

Responsible for the general administration and operation of the Childcare serving infants through age 12.

In charge of the implementation and execution of the annual education program. Primary focus on the children's skills and educational development.

Led and managed of 15 employees.

Handled of the administration and the relationship with the Department of Children and Families (DCF).

Parent orientation: Guiding parents on the best way to motivate the educational development of their children.

Arranged of educational conferences for parents concerning sexuality, internet security and bullying.

Coordination of the Afterschool services, including: physical and intellectual development of the children with yoga, soccer tournaments, taekwondo, theater, among others.

The Apple Tree Kindergarten, Mexico City.

Owner / Director.

.July 2006-July 2015

Responsible for the general administration and operation of the School serving infants through age 12.

In charge of the implementation and execution of the annual education program. Primary focus on the children's skills and educational development.

Led and managed of 25 employees.

Handled of the administration and the relationship with the Government Educational Department (Secretarfa de Educacion Publica).

Parent orientation: Guiding parents on the best way to motivate the educational development of their children.

Arranged of educational conferences for parents concerning sexuality, internet security and bullying.

Coordination of the Afterschool services, including: physical and

intellectual development of the children with yoga, soccer tournaments, taekwondo, theater, among others.

BBVA Bancomer, Mexico City.

Deputy Director

August 1999 - March 2006

Bancomer is one of the largest and most important banks in the country. Responsible for executive recruiting. In charge of interviewing and recruiting senior executives of the organization, including CEO's, managers and specialized positions within all Mexico.

Led a team of 4 people to provide support for the entire company.

Responsible for coordination and implementation of different psychological tests.

ACNielsen

Recruitment Manager

August 1998 - July 1999

Head of the recruitment department. Responsible for the recruiting and hiring of all positions for the company within the Mexican Republic.

ACNielsen had 450 employees at that time.

Responsible for interviewing and reviewing the applicant's profile.

Assess the specific profiles and skills required for each position within each division.

AIG Mexico, Seguros Interamericana S.A de C.V

Recruitment Manager

December 1995- Jun 1998

AIG is one of the largest insurance companies in the world.
Responsible for the recruiting and hiring of all positions for the Company within the Mexican Republic.

London, Englan

Spanish Teacher

March - September 1995

Teaching Spanish in private classes for adults.

AIG Mexico, Seguros Interamericana S.A de C.V

Recruitment Analyst.

December 1994-

March 1995

Responsible for the recruiting and hiring of all positions for the Company within the Mexican Republic.

EDUCATION

Universidad Nuevo Mundo.Mexico.

1990 -1994

4 year Bachelor's Degree in Psychology.

INESPO (Instituto de Estudios de Postgrado en Ciencias y Humanidades).Mexico.

1997

Organizational Development Degree.

DOI Mexico

2000

Training to improve interviewing skills for recruitment and hiring managers.

IUC (Universidad Intercontinental).Mexico

2004

Early Childhood Development Degree.

Asociación Mexicana de Psicoterapia de Juego

2010

Play Psychotherapy Degree.

JoseMaria Vargas University
Introduction to Child Care Training Program
(45 hour program)

Completed

Jose Maria Vargas University
FCCP **Completes**

Fast Track (NICCM)
Directors Credential **Completed**

Miami Dade College University
Autism Certification Up to date
ELC **Completed**
Directors in Action Certificate of Leader

April 6th, 2022

To whom it my concern,

Mrs. Debora Pastrana is a great professional, excellent team player and proactively help his/her teammates regarding any situations or any hard technical issues.

Mrs. Debora Pastrana has being an invaluable person. Her responsibilities included but are not limited to planning and implementing activities to meet the physical, emotional, intellectual and social needs of the children in the program , provide adequate equipment and activities, ensure equipment and the facility are clean, well maintained and safe at all times , provide weekly and monthly schedules of activities , develop culturally appropriate programs and activities , develop activities that introduce math and literacy concepts , establish policies and procedures including acceptable disciplinary policies, be familiar with emergency procedures.

I am willing to provide more information if you need. If you have any further questions, please feel free to contact me at (786) 614-0759

I thank you,

A handwritten signature in blue ink, appearing to read 'Yndira Cuotto', is written over a horizontal line.

Yndira Cuotto
Lead Teacher

April 6, 2022.

To Whom It May Concern:

This letter offers my complete support of Ms. Debora Pastrana as she applies for Board Member at Early Learning Coalition of Broward

I've known Ms. Debora Pastrana since 2017. She is a great person with an amazing ethic. I had the pleasure of working with her.

Over the years I have come to see Ms. Debora Pastrana as a bright, personable, energetic, and mature person with a concrete, ongoing, well-rooted interest in the Early childhood world and Quality Education. Her current position as a owner/Director will serve her well as her work entails many core functions of marketing, communications, manager, leader, communicator, team player, and supervise staff members.

Her academic achievements reflect her work ethic and sense of self improvement, both keys to being a successful business professional.

In short, it is clear to me that Ms. Debora Pastrana is and will continue to be devoted to excelling in the life of the children in the community. I recommend her highly.

Sincerely,

Ana Lozano

April 12th, 2022

To whom it may concern,

I am writing to recommend Mrs. Debora Pastrana, an undeniable talent as an educational director and great teacher. She is an excellent professional, psychologist, and manager.

Her priority is developing the children's skills to prepare for their own lives coordinating the teachers, resources, environment, facilities, and activities to strengthen the abilities and skills of the girls and boys.

Without a doubt, I confidently recommend Mrs. Debora Pastrana as a member of any institution, entity, or Board related to the planning and educational programs.

Her knowledge of educational strategies and expertise in complicated cases has been a considerable advantage to the children's education.

Her leadership and communication skills provide exceptional support to her teachers, allowing her to execute plans and activities focused on the children's development.

I am attentive in case you need to contact me at any time,

Sincerely,

A handwritten signature in blue ink, appearing to read "Jolette Ibarra", enclosed within a circular blue ink scribble.

Jolette Ibarra

Professional Manager

From: Blanca Escalera <blancaescalera12@gmail.com>

Date: May 17, 2022 at 12:48:19 PM EDT

To: Judith Merritt <Jmerritt@elcbroward.org>

Subject: [EXTERNAL]About Misses Debora Pastrana

This message has originated from an **External Source**. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

To whom it may concern

My name is Blanca Escalera and I have had the pleasure of knowing Debora Pastrana for many years. Debora is an exceptional human being who always cares about her family, friends, students, and her teachers.

I highly recommend Debora for any opportunity in her field of education. She is a highly skilled, dedicated and competent person.

Sincerely

Blanca Escalera

From: Gigi Roel Hernández <gigiroel@hotmail.com>
Date: May 17, 2022 at 4:32:24 PM EDT
To: Judith Merritt <Jmerritt@elcbroward.org>
Subject: [EXTERNAL]ELC Broward Board nomination

This message has originated from an **External Source**. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

To Whom It May Concern:

My name is Luz María Nowogrodzki and I have had the honor of knowing Debora Pastrana for several years. Debora is an upstanding citizen who cares deeply about family, friends, students, and teachers. I recommend Debora very highly for this opportunity to be part of the Early Learning Coalition Board of Broward. She is highly motivated, engaged, and dedicated in every endeavor she pursues.

Thank you,
Luz María Nowogrodzki

Please see the translation in Blue under the original email.

From: Maritza Medina <maritzamedina90@yahoo.com>

Date: May 17, 2022 at 5:53:34 PM EDT

To: Judith Merritt <Jmerritt@elcbroward.org>

Subject: [EXTERNAL]Recomendación

This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

Mi nombre es Maritza Medina recomiendo ampliamente a miss Deborah , es una mujer excepcional y muy buena persona , muy sociable y muy atenta
Gracias por la atención

Enviado desde mi iPhone

My name is Maritza Medina, I highly recommend Miss Deborah, she is an exceptional woman and a very good person, very sociable and very attentive.
Thank you for your attention.

Sent from my iPhone

From: Angeles de Bastos <realtorangeles@gmail.com>
Date: May 17, 2022 at 9:57:50 PM EDT
To: Judith Merritt <Jmerritt@elcbroward.org>
Subject: [EXTERNAL]Board of directors/ Early learning coalitions/ Debora Pastrana

This message has originated from an **External Source**. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

To whom it may concern:

I have the pleasure of knowing Debora for more than 4 yrs now. I have seen the dedication she has towards her students and her faculty. She is a role model for all the Women Entrepreneurs. Debora's hard work, commitment and passion towards everything she does motivates everyone in the community to pursue our dreams and goals.

I know she will be an amazing representative of Preschools not only for all the qualities I mentioned above but also for the beautiful human being she is.

I strongly encourage to really look at her for this position.

Sincerely,

MARIA ANGELES DE BASTOS

GLOBAL REAL ESTATE ADVISOR

ONE SOTHEBY'S INTERNATIONAL REALTY M.
[305.815.4212](tel:305.815.4212) O. [954.660.8860](tel:954.660.8860)

[230 0 WESTON ROAD](#)
[WESTON, FL 33326](#)

From: nery molina <nerymc@yahoo.com>
Date: May 17, 2022 at 10:24:11 PM EDT
To: Judith Merritt <Jmerritt@elcbroward.org>
Subject: [EXTERNAL]Board Provider Representative position
Reply-To: nery molina <nerymc@yahoo.com>

This message has originated from an **External Source**. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

Dear Ms. Merritt,

In regards to Ms. Debora Pastrana, I can sincerely say that she is a great candidate to be a Board Provider Representative, not only she is an amazing human being but greatly educated. The passion and dedication she put to each one of her students is admirable. She cares for each one of them and takes time to get to know them and helps them adapt to their classes, if they need it.

Her years of experience are shown through the hard work and time she puts everyday taking care of not only the kids but the teachers that work for her.

You will not only have someone smart, and with experience, but someone that cares for the well being of the kids.

Best regards,

Nery Cisneros.

From: Zulema Vazquez <zu_va_el@yahoo.com.mx>
Date: May 17, 2022 at 9:23:09 PM EDT
To: Judith Merritt <Jmerritt@elcbroward.org>
Subject: [EXTERNAL]Debora Pastrana
Reply-To: Zulema Vazquez <zu_va_el@yahoo.com.mx>

This message has originated from an **External Source**. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

Good night!!!

My name is Zulema Vazquez, I know to Debora Pastrana, she is a woman amazing, always she is when you to need, is a person that love her job and this is showed in her school with the students, teachers and parents. She has a beautiful family, her husband and childs are very united, in her eyes show the love in these family.

I admire she because is a woman that hard work and she always has a smile face, is very dedícate to her family and job and she alway to found a answer to the problems.

I highly recocommend for any opportunity in her field of education.

Best Regards

[Sent from Yahoo Mail on Android](#)

From: "Pliego-rodriguez, Victoria A." <288470@dadeschools.net>
Date: May 17, 2022 at 10:15:46 PM EDT
To: Judith Merritt <Jmerritt@elcbroward.org>
Subject: [EXTERNAL]Debora's Pastrana nomination

This message has originated from an **External Source**. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

To whom it may concern:

My name is Alejandra Rodriguez and I have known Debora Pastrana for some years now.

She is a very dedicated and committed person in all her roles as a mother, wife and educator.

I totally recommend her for this new role and I assure you that given the opportunity you will not be regretting making her part of this Committee.

Yours Sincerely

Alejandra Rodriguez.
Esol Teacher for Miami Dade County Schools.

From: Laura Cuevas <calaca34@yahoo.com>
Date: May 17, 2022 at 10:13:41 PM EDT
To: Judith Merritt <Jmerritt@elcbroward.org>
Subject: [EXTERNAL]Pastrana, Debora
Reply-To: Laura Cuevas <calaca34@yahoo.com>

This message has originated from an **External Source**. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

To whom it may concern,

I am Laura Cuevas, and have the pleasure and honor to know Debora Pastrana for the last 7 years. She is a great professional, friend, mom and human being who always takes cares of her family, friends, teachers and students.

I really give my vote to Debora Pastrana to be part of the Early Learning Coalition Board of Broward to representing Preschools Directors.

Sincerely,

Laura Cuevas

[Sent from Yahoo Mail on Android](#)

From: Gaby Bustillo [mailto:gabrielaba33@gmail.com]
Sent: Tuesday, May 17, 2022 10:04 AM
To: Judith Merritt <Jmerritt@elcbroward.org>
Subject: [EXTERNAL]About Debora Pastrana (Kinder Clues owner and director)

This message has originated from an **External Source**. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

~~To whom it May concern,~~

Mrs. Debora Pastrana has been passionate and dedicated to her preschool for many years now and also I know her from Mexico City preschool too. She is the one that really carestía about our babies and kids and also for her staff necessities. I hope she can make it to the Board I am pretty sure she will be amazing in any position she gets.

Broward country preschools need someone like her in every single school around.

Gabriela Bustillo Albores
Spanish teacher
954-865-9808

Please see the translation in Blue under the original email.

From: Anita Lozano <ail190270@hotmail.com>

Date: May 17, 2022 at 7:17:57 AM EDT

To: Judith Merritt <Jmerritt@elcbroward.org>

Subject: [EXTERNAL]Débora Pastrana

This message has originated from an External Source. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

Buenas tardes

Mi nombre a Ana Lozano y he tenido la oportunidad de trabajar casi 5 años con Débora Pastrana, de la cual podría decir que es una mujer trabajadora, íntegra, honesta, líder, optimista, MAESTRA en el amplio sentido de la palabra lo anterior mezclado con humildad, amor, generosidad, paciencia, tolerancia y buena vibra.

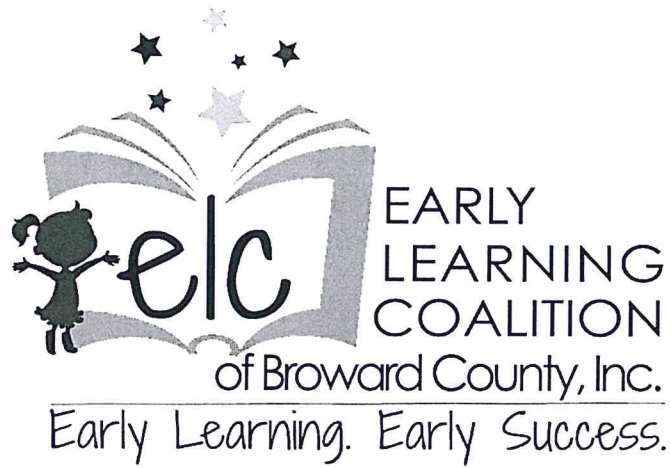
Es maravilloso saber que contaremos con ella también en el Board de directores de ELC Broward.

Obtener [Outlook para iOS](#)

Good afternoon

My name is Ana Lozano and I have had the opportunity to work for almost 5 years with Débora Pastrana, of whom I could say that she is a hardworking, upright, honest, leader, optimistic woman, a TEACHER, in my humble opinion the above mixed with humility, love, generosity, patience, tolerance and good vibes.

It is wonderful to know that we will also have her on the ELC Broward Board of Directors.



Early Learning Coalition Board of Directors Application

PLEASE SUBMIT APPLICATION & RESUME TO:

Melody Martinez, Board Liaison/Executive Assistant

Mmartinez@elcbroward.org

1475 W. Cypress Creek Road, Suite 301

Fort Lauderdale, FL 33309

954-789-1041 office

954-377-2192 fax

APPLICATION

Applicant Name: Maira I Gonzalez

Email Address: mgonzalez@fumcftl.org / delvalleg68@yahoo.com

Cell phone: (954) 245-1598

Address: 1909 SW 67 Avenue North Lauderdale Florida, 33068

Current Employer: First United Methodist Preschool

Current Occupation: Assistant Director

Business Address: 101 SE 3rd Avenue Fort Laauderdale Florida, 33301

Specify Preferred Mailing Address: Business Residential

EDUCATION

List postsecondary educational institutions (or highest) attended or professional certifications:

<u>NAME & LOCATION</u>	<u>DEGREE/CERTIFICATES RECEIVED</u>	<u>DATES ATTENDED</u>
Florida Childcare Professional Development (DCF) Florida	Director Credential. VPK endorsed. FCCPC Certification	3/2009 to present
Broward College Coconut Creek, Florida	Assosiate In Art	8/2015-5/2018
Florida Atlantic University Davie, FL	Bachelor Early Care and Education/Child Care Center Management Specialization Child Development Specialization Preschool Specialization	1/2018-5/2020
University of North Florida 1 UNF Dr, Jacksonville, FL	Master Degree in Early Childhood Ed Leadership	8/2020-Present

COMMUNITY INVOLVEMENT

Please list community, civic, professional, business & other organizations with which you are/have been involved (including professional/civic fraternal organizations):

<u>ORGANIZATION</u>	<u>POSITION(S) HELD</u>	<u>DATES INVOLVED</u>
First United Methodist Church	Director of Children Ministry Community event Planner	7/2021 to present
First United Methodist Preschool	Assistant Director	2/2008 to present

Have you ever been elected/appointed to public office in the State of Florida? Yes No
If yes, please provide details:

<u>POSITION/OFFICE TITLE</u>	<u>DATES SERVED</u>	<u>LEVEL OF GOVERNMENT</u>

Have you received any awards/recognition? Yes No
If yes, please list:

Award in The Business Leadership Institute for Early Learning from the congress Debbie Wasserman Schultz

Do you have any other skills/recognition you would like to share with us? Yes No
If yes, please list:

Event Cordinator, Read, dance, painting faces, flowers arrangement and create power point.

PERSONAL STATEMENT

Please answer all questions:

Why do you want to serve on the ELC's Board? What do you hope to achieve as a Board member? What is your vision for Early Childhood Education in Broward County?

I believe I would be an asset to the board because I care deeply for children. The fact that I am bilingual would be an asset in our working relationships with bilingual families. My experience working with children as a teacher and a assistant director help me to see both sides management and teachers/employees.
As a member of the board I want to ensure that we can help teachers to continue educating themselves and have resources to help them, not only those who speak Spanish and also English. Also work together as a family and to promote untiy within the work environment as well as the community. My vision is to promote the language development and the education of the child through experiencs that meet, cognitive, social and emotional developmental skills, and all the parents participate in our Early Childhood education not only in school program but also in Broward county.

PERSONAL HISTORY

Please check all that apply:

- Have you ever been removed from a board(s), committee(s), council(s), etc.?
- Has probable cause ever been found that you were in violation of Part III, Chapter 112, F.S., code of Ethics for Public officers & employees?
- Are you now, or have you in that last 3 years, been a member of any club/organization that in practice restricts (restricted) membership on the basis of race, religion, national origin, or gender?
- Have you ever been convicted/withheld adjudication for violation of any federal, state or municipal law/regulation/ordinance?
- Have you, your immediate family (spouse, child, parent(s), sibling(s) or businesses of which your immediate family have been owners, officers, or employees, held any contractual/direct dealings with any state/local governmental agency in Florida during the last four years (including the office/agency to which you've been appointed or are seeking appointment)?

If you said yes to any of the above questions, please explain:

Please note: If required by law or administrative rule, you must file financial disclosure statement(s).

REFERENCES

Please attach three reference letters from professional contacts (please do not include personal references from family/friends).

QUESTIONS FOR CHILDCARE PROVIDERS ONLY

Are you employed by, or do you own a private childcare facility that receives funding services from the ELC of Broward County? Yes No

If yes, are you:

- For profit
- Not for profit
- Faith based
- Other: *We are private school,*

****please note that the designated childcare provider representative (non-faith-based) serving on early learning coalition's board must be a for-profit childcare provider.**

Approximately what percentage of the children/families attending your childcare center/home receive childcare subsidies? 20%

Approximately what percentage of the children/families attending your childcare center/home receive VPK? 17%

Is your center/home accredited by a recognized agency? If yes, provide details/expiration:

Do you agree to attend PLAN (Providers Learning and Networking) meetings on a consistent basis?

- Yes No

Do you agree to attend ELC Board and/or Board subcommittee meetings on a consistent basis, and to inform the board about issues effecting the private childcare provider community?

- Yes No

How will you communicate with the provider community? What methods will you employ to ensure childcare providers' diverse points of view are heard by you, and by the board?

I would communicate by email, call them, send message, live video call blogs. The methods I will employ would be to communicate with the cultures by spanish enterpreters as well as to meet the needs within the community. Also give out surveys with questions an open reponses that would address the concerns within community with ways to assist thier needs. .

A PROVIDER MAY NOT BE ELIGIBLE FOR BOARD MEMBERSHIP, IF DURING THE LAST 24 MONTHS:

It submitted a monthly attendance roster containing fraudulent reporting or other intentional misreporting of a student's attendance.

It failed to comply with the terms of the ELC's school readiness provider agreement.

Its license status, as recorded in CCIS, is "Revocation Action Pending," "Suspension Action Pending/Suspended," or "Closed."

Its accreditation status has been rescinded (for Providers not Licensed by Broward Co. Child Care Licensing)-S.1002055(3)B. F.S.

It has been identified on the FSDA or Florida disqualification list.

It has received multiple Class 1 and/or Class 2 violations from Broward Country Childcare Licensing and Enforcement within the last two years.

COMMITMENT AND OPERATIONAL STATEMENTS

Time Commitment: Serving as an ELC Board Member will require a commitment of time, including attendance at regular Board meeting and committee involvement, visiting community program sites, ELC events, and becoming educated about many aspects of early childhood development and school readiness. Board meetings are generally held once every other month.

Conflict of Interest: a conflict of interest may occur when an item is presented for a vote that will directly affect you, your employer, your immediate family, or another organization with which you are affiliated. Conflict of interest rules generally requires you to disclose the conflict and abstain from discussion/vote on the matter.

Membership Requirements: School Readiness legislation & the Division of Early Learning Policies (OEL-PG-0002-10 "Early Learning Coalition Board Membership") govern the requirements for Board membership. Please see applicable policies.

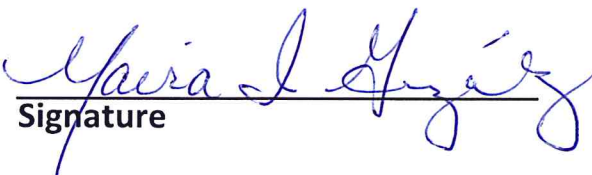
Sunshine Law: The ELC of Broward County is a legislatively mandated group and operates under the general Florida guidelines of The "Sunshine Law."

Private Provider, Faith-Based Provider & Special Needs Representative: Serving in such capacity requires a commitment to communicate Board business to constituents.

I understand the requirements of Board Membership for the Early Learning Coalition of Broward County, Inc. I agree that I have carefully and personally prepared/read the answers to the foregoing questions. The information in this application is complete and true.

Maira I Gonzalez

Full Name



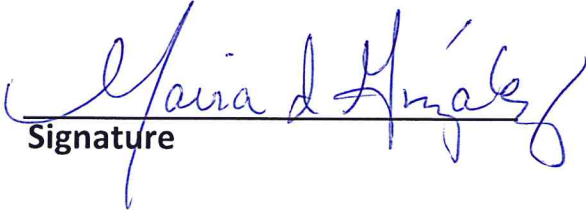
Signature

03/17/20

Date

PRIVATE-SECTOR MEMBER

I, Maira I Gonzalez, have read and reviewed OEL-PG-0002-10 "Early Coalition Board Membership" and that I meet the eligibility requirements for Early Learning Coalition Private-Sector membership in Broward County, as reflected therein, and that I do not have a substantial financial interest in early leaning programs as defined by said policies. I agree to immediately notify the Board of Early Learning Coalition of Broward County, Inc. in writing, should that change during my term.


Signature

03/17/20

Date

SELF-IDENTIFICATION

Completion of the following section is optional:

RACE:

- White, non-Hispanic
- Native Hawaiian/other Pacific Islander American
- Hispanic
- Indian/Alaska native
- Black/African American
- Asian

- Female
- Male

Maira Ivette González

1909 SW 67th Avenue
North Lauderdale, FL 33068
Mobile (954)-245-1598
delvalleg68@yahoo.com

My Profile

Wide experience in managing and supervising a team of employees. Skilled at multi-tasking, great communication, analytical, team motivation and managing tasks. Fully Bilingual with excellent writing, reading and speaking skills in Spanish and English. I want to educate the minds of tomorrow.

Professional Experience

2008-Present

First United Methodist Preschool
Fort. Lauderdale, Florida
Assistant Director

- Manage and work with team leads to manage and prioritize team assignments to ensure quality and the schedules are met.
- Manage absent reports.
- Weekly and monthly meetings with employees of work progress and if needed memorandums and work policy warnings.
- Execute and coordinate employee training to ensure that procedures are followed and meet all quality requirements from the preschool.
- Familiar with a variety of the field's concepts, practices, and procedures.
- Relies on extensive experience and judgment to plan and accomplish goals.
- Performs a variety of tasks as a teacher and assistant director.
- May lead and direct the work of others.
- A wide degree of creativity and latitude is expected.
- Work closely with support staff such as Lead teacher, assistant teacher, Administration, to resolve issues.
- Observe, maintain, coordinate and complete standard work.
- Identify and support continuous improvement efforts with team.
- Follow documented policies and procedures as designated by the company's Quality System.
- Complete required documentation relating to preschool or regulatory requirements.
- Monitoring staff g operations for a specific duties.
- Followed adjudication policies and procedures to make sure proper papers are in place.
- Planning and initiating human resource management processes including recruitment, training and performance assessment.
- Attend worldwide conference calls with other managers and supervisors, teachers based on work claims, processes and outcomes.

2005-2008

Kids In Action
Oakland Park, Florida

Lead Teacher, Assistant Director

- Tuition.
- Maintaining staff and students files within with licensing requirements.
- Enrolled and registration.
- Maintain Ratio for 6 classes.
- Planning and organization afterschool schedule.
- Coordinating special events.
- Payroll
- Management 10 employees
- Keeping school in compliance with licensing, best practices standards and QRIS requirements
- Assistance staff in resolving conflicts between children and communicating with parents

Maira Ivette González

1909 SW 67th Avenue
North Lauderdale, FL 33068
Mobile (954)-245-1598
delvalleg68@yahoo.com

Education

Juan Ponce De León

Hato Rey, PR 1986

Graduated High School

Broward College

Coconut Creek, FL 2015

Associate in Science

Florida Atlantic University

Davie, FL 2017-2020

Bachelor Early Care and Education

University of North Florida

1 UNF Dr, Jacksonville, FL 2020-Present

Certificates

Bachelor Early Care and Education
Child Care Center
Management Specialization Child Development
Specialization Preschool Specialization
Master Degree in Early Childhood Ed Leadership
CPR and First Aid
Excel
Food Program
Director Credential. VPK endorsed. FCCPC Certification

First United Methodist Church
101 SE 3rd Avenue
Fort Lauderdale, Florida 33301

954-463-3758

To the Broward ELC Board,

I highly recommend Maira Gonzalez who has been a teacher and our Assistant Preschool Director at First United Methodist Preschool for 14 years. I have known her for 7 years and witnessed her exceptional leadership, creativity in design and teaching, and implementation of outstanding planning skills.

Our Director Leonie Buchanan Givens relies heavily upon Maira as a team leader, event planner, curriculum consultant, and documentation keeper. Our school has a wonderful relationship with ELC and our leadership is well aware of our supportive partnership. Maira will serve you well and provide great insight from the vantage point of the teachers, directors, and church partners. I enthusiastically recommend Maira Gonzalez.

Sincerely,
Rev. Jill L. Auman

To Whom It May Concern:

March 18,2022

I have had the privilege of knowing Maira Gonzalez for 14 years, since she started working at First United Methodist Church Preschool in downtown Fort Lauderdale as a teacher. She is the most loving teacher to all the children and the most respected teacher in the eyes of her parent. Her work ethic is so incredible; she is always helping with other things that are not really even in her job description. Since she is such a great teacher a few years ago, she was made the assistance director, which of course she excelled in. Not only is she the assistant director but she was going to school at night to finish up her BA which now her are completed and now she working in her Master in Early Childhood Administration. Maira puts her everything she has into whatever she does and expects the best from people. Maira does not do anything part way it is all in or not at all! I have enjoyed working on projects with Maira through these last 14 years and look forward to working with her again!

Sincerely,
Eleanor Welch
Member of First United Methodist Church
and Founding Director of the Preschool
(954) 806-2554

Sheri Whittington
Chairwoman
Staff Parish Relations
First United Methodist Church
101 S. E. 3 Avenue
Ft. Lauderdale, Florida 33301
954-401-5455

March 17, 2022

To Whom It May Concern:

It is with great pride that I recommend Maira I. Gonzalez as the representative of First United Methodist Church Preschool (Preschool) on the Early Learning Coalition Board.

Maira is a true leader in our organization. Her official position is Assistant Director of the Preschool. She handles that role with excellence. Her relationship with our students is very professional plus she is nurturing and intuitive to meet the needs of the children.

Her performance of her duties and her creativity have led us to tap her for additional service. She leads the organization of our Vacation Bible School, Trunk or Treat and many other activities. In addition, she prepares the children for programs to present to the congregation of the Church periodically through the year.

You will enjoy working with Maira. She is cheerful, smart, creative and most willing to help. I highly recommend her appointment to your group.

Sincerely,

Sheri Whittington

Melody Martinez

From: PS Director <psdirector@fumcftl.org>
Sent: Wednesday, May 11, 2022 9:57 AM
To: Judith Merritt
Subject: [EXTERNAL]Maira Gonzalez (Board Representative nominee)

Follow Up Flag: Follow up
Flag Status: Flagged

This message has originated from an **External Source**. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

I have had the opportunity to work with Maira Gonzalez for the past 5 years. I have seen firsthand how vested she is in our preschool and community. Maira is always willing to learn new skills and have become an advocate for our preschool children and their families. Maira is also bilingual, which also gives a voice for our Hispanic teachers and families. Maira have also attended numerous community outreach events for children and families, so that she is familiar with what our communities and family needs are, so that we as a preschool community can continue to strive for the best for our children.

Leonie Buchanan
Director of Preschool
First United Methodist Preschool
101 SE 3rd Avenue
Fort Lauderdale, FL 33301
(954) 463 - 3758



ITEM #/MEETING:	NOM222RB2 / NOMINATING
MEETING DATE:	5/26/2022
SUBJECT:	ELC Board Officer elections
FOR ACTION:	YES
RECOMMENDED ACTION:	Approve Recommendation to bring Board Officer Nominations to the Board
FINANCIAL IMPACT:	None
AS RECOMMENDED BY:	NA
ELC STAFF LEAD	R. Jaffe

Background

Section 4.1 of the ELC Bylaws state *“the Board shall elect a First Vice-Chair, a Second Vice-Chair, Secretary, and treasurer from the Members of the Coalition. The elected Members of the Board shall be considered “Officers” for the Coalition and shall be part of the Executive Committee of the Coalition.”*

Section 4.2 of the ELC Bylaws states that *“Except for the Chair, each Officer shall be elected by a majority vote of the Board for a two (2) year term (“term of office”). Officers may hold the same elected position for up to two (2) consecutive terms of office. Terms of office shall coincide with the Coalition’s fiscal year. Election of Officers shall take place at the annual meeting in June of each fiscal year.”*

The terms of the current elected Board Officer positions, which began on July 1, 2020, will end on June 30, 2022.

Current Status

Board members were asked to submit nominations to ELC staff. The Chart below lists the current officers and nominations for each position for the FY 22/23 – FY 23/24 term. Each of the Officer indicated their desire to serve a second term in their Officer Positions.

Officer Position	Current Officer	Nomination (7/1/22-6/30/24)
1 st Vice Chair (Chair of Governance)	Dawn Liberta (7/1/20 – 6/30/22)	Dawn Liberta
2 nd Vice Chair	Twan Russell (7/1/20 – 6/30/22)	Twan Russell
Treasurer (Chair of Finance)	Cindy Arenberg Seltzer (7/1/20-6/30/22)	Cindy Arenberg Seltzer
Secretary	Monica King (7/1/20 – 6/30/22)	Monica King

Recommendation

ELC staff recommend the above slate of Board Officer nominations for FY 22/23 – FY 23/24 go to the full Board.

Supporting Documentation

- ELC Board Duties of Officers

ELC Board Duties of Officers

- The Chair shall:
 - preside at all Board meetings; except as provided for in the Coalition Bylaws,
 - serve as a Member of all standing and ad hoc committees of the Board;
 - except as provided for in the Coalition Bylaws, appoint all standing and ad hoc committee members and chairs of the Board committees. The Chair may not serve as a chair of a standing committee other than the Executive Committee as set forth herein;
 - execute all contracts, agreements, renewals, and amendments as duly approved by the Board in accordance with the policies and procedures of the Coalition, the policies and procedures of the applicable governing agencies, Florida Statutes, and the Florida Administrative Code; and
 - perform all of the duties usually pertaining to the office of Chair and as set forth pursuant to Florida Statutes, Florida Administrative Code, the policies and procedures of the applicable governing agencies, the policy and procedures of the Coalition and as directed by the Board

- The First Vice-Chair shall:
 - serve as the Chair of the Governance Committee;
 - preside at all Board meetings in the absence of the Chair;
 - assume the duties of the Chair in the event the office becomes vacant, there is a conflict of interest, or due to the unavailability of the Chair; and
 - perform such duties as designated by the Chair

- The Second Vice-Chair shall:
 - preside at the Board meetings in the absence of the Chair and the First Vice Chair;
 - assume the duties of the First Vice-Chair, in the event that office becomes vacant, there is a conflict of interest, or due to the unavailability of the Chair; and
 - perform such duties as designated by the Chair

- The Secretary shall:
 - preside at the Board meetings in the absence of the Chair, First Vice-Chair and Second Vice-Chair;
 - confirm recording of the official minutes at each meeting of the Board;
 - review the minutes for accuracy prior to submission to the Board and certify the minutes after approval by the Board; and
 - perform such duties as designated by the Chair

- The Treasurer shall:
 - preside at the Board meetings in the absence of the Chair, First Vice-Chair, Second Vice-Chair and Secretary;
 - chair the Finance Committee; and
 - perform such duties as designated by the Chair.