



Early Learning Coalition of Broward County, Inc.
Nominating Committee Meeting Agenda
April 30, 2025, at 1:00 PM
Zoom Meeting

Meeting ID: 823 2386 8547

Passcode: 208693

<https://us06web.zoom.us/j/82323868547?pwd=UuCZhwa01Zy1Yutlkwam6559OgCI02.1>

Members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussing and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict, and 3) Who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.

PAGE

1.	Call to Order		Amoy Reid, Nominating Committee Chair
2.	Roll Call		Melody Martinez, Board Liaison
3.	Consent Agenda 1. Approve December 5, 2024, Committee meeting minutes	2	Amoy Reid, Nominating Committee Chair
4.	Regular Business 1. NOM252RB1 – Recommend to the Board the position of the vacated Secretary be filled by Ellie Schrot	4	Amoy Reid, Nominating Committee Chair Judith Merritt, COO
5.	Unfinished Business New Business Matters from the Committee Matters from our Partners Public Comment		
6.	Next Nominating Committee: June 4, 2025, at 1:00 PM		
7.	Adjourn		

Please Note: Agenda is subject to revisions and additions at the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. **Members of the Public:** Please sign up at the entry desk for public comments to be made on any particular agenda items no later than five minutes after the Coalition meeting has been called to order.

“As per [§286.0105, Fla. Stat.](#) Any person who decides to appeal any decision of the Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes testimony and evidence upon which the appeal is to be based.”

Early Learning Coalition of Broward County, Inc.
Nominating Committee Meeting Minutes
Dec 5, 2024, at 12:00 PM
Virtual Meeting

Members in Attendance	Chair Amoy Reid; Michael Asseff; Sharonda Bailey; Twan Russell; Julie Winburn
Members Absent (Excused)	Laurie Sallarulo
Members Absent (Unexcused)	
Staff in Attendance	Renee Jaffee, CEO; Howard Bakalar, CPO; Judith Merritt, COO; Christine Klima, CAO; Melody Martinez, Board Liaison
Others in Attendance	Quentin Morgan, General Counsel; Genoveva Diaz-Suarez; Amy Hauser; Kimberly Martin

Item	Action/Discussion
Welcome & Call to Order	Chair Michael Asseff called the meeting to order at 12:01 PM. The roll was called, and a quorum was established.
Consent Agenda	
1. Approve June 10, 2024, meeting minutes	A Motion was made by Julie Winburn and Seconded by Sharonda Bailey to approve the June 10, 2024 meeting minutes. The Motion was unanimously approved. Motion Passes.
Regular Committee	<u>ELC Provider Representatives</u>
1. NOM251RB1- Provider Representative Applicant Interviews and Recommendation to the Board	The first candidate arrived late, so the Committee Chair began with the second provider and proceeded to the third candidate.
•Genoveva Diaz-Suarez	Committee Chair Amoy Reid introduced the first candidate for the provider representative position, Amy Hauser. Each candidate is allotted 10 minutes to express their interest in joining the ELC of Broward Board as the non-faith-based provider representative.
•Amy Hauser	Candidate Amy Hauser shared her interest in the position and provided an overview of her background and qualifications.
•Kimberly Martin	Committee members asked questions and engaged in discussion with the candidate.
	Committee Chair Amoy Reid introduced the Second candidate for the provider representative position, Kimberly Martin. Ms. Martin was allowed 10 minutes to express her interest in joining the ELC of Broward Board as the non-faith-based provider representative.
	Committee members asked questions and engaged in discussion with the candidate.
	Committee Chair Amoy Reid introduced the third and final candidate for the provider representative position, Genoveva Diaz-Suarez. Ms. Diaz-Suarez was allowed 10 minutes to express her interest in joining the ELC of Broward Board as the non-faith-based provider representative.

	<p>Committee members asked questions and engaged in discussion with the candidate.</p> <p>A discussion took place among the committee members regarding their preferred candidate.</p> <p>A Motion was made by Twan Russell and Seconded by Julie Winburn to Approve the recommendation Amy Hauser as the Child Care Provider Representative to fill the vacant Board position. The Motion was unanimously approved. Motion Passes.</p>
Unfinished Business	None
New Business	None
Matters from the Chair	None
Public Comments	There was no discussion.
Next Meeting	<u>January 25, 2025, at 1:00 PM</u>
Adjourn	Meeting adjourned at 12:41 PM by Sharonda Bailey and Seconded By Twan Russell

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.

ITEM/MEETING:	NOM252RB1 / Nominating Committee
MEETING DATE:	April 30, 2025
SUBJECT:	ELC Board Officer Nominee – Secretary Position
FOR ACTION:	YES
RECOMMENDED ACTION:	Recommend to the board that the position of the vacated Secretary be filled by Ellie Schrot.
FINANCIAL IMPACT:	None
AS RECOMMENDED BY:	NA
ELC STAFF LEAD	J. Merritt

Background

The election of Officers process is outlined in the By-Laws, which states:

Section 4.1 of the ELC Bylaws state *“the Board shall elect a First Vice-Chair, a Second Vice-Chair, **Secretary**, and treasurer from the Members of the Coalition. The elected Members of the Board shall be considered “Officers” for the Coalition and shall be part of the Executive Committee of the Coalition.”*

Section 4.2 of the ELC Bylaws state *“Except for the Chair, each Officer shall be elected by a majority vote of the Board for a two (2) three (3) year term (“term of office”). Officers may hold the same elected position for up to two (2) consecutive terms of office. Terms of office shall coincide with the Coalition’s fiscal year. Election of Officers shall take place at the annual meeting in June. If an Officer has resigned from their elected position, or if an Officer has been removed from their elected position by the Board more than (60) days prior to the June election date stated herein, the Board shall have special election at the next regularly scheduled Board meeting for said vacant office. In the event of a special election for a new Officer of the Board, the Nomination Committee shall oversee the nomination process in accordance with the Coalition Bylaws. The term of an Immediate Past Chair of the Board shall not exceed one (1) term of three (3) years and said term shall coincide with the Coalition’s fiscal year.”*

The terms of the current elected slate of Board Officers, began on July 1, 2024, and will end on June 30, 2027 in accordance with Bylaw terms.

Current Status

The Chart below lists the existing Officer Position for the FY 24/25, FY 25/26 and FY 26/27 terms. Monica King has reached her term limits as a Board member and therefore we need to fill the Secretary position. We have received one nominee, which is Ellie Schrot, who meets all criteria for the position.

Officer Position	Nominees for Term (7/1/24-6/30/27)
First Vice Chair (Chair of Governance)	Dawn Liberta
Second Vice Chair	Michael Asseff
Treasurer (Chair of Finance)	Cindy Arenberg Seltzer
Secretary	Monica King (vacant)

Recommendation

Recommend to the full board that the position of the vacated Secretary be filled by Ellie Schrot.

Supporting Documentation

None

ELC Board Duties of Officers

A. The Chair shall:

1. preside at all Board meetings;
2. except as provided for in the Coalition Bylaws, serve as a Member of all standing and ad hoc committees of the Board;
3. except as provided for in the Coalition Bylaws, appoint all standing and ad hoc committee members and chairs of the Board committees. The Chair may not serve as a chair of a standing committee other than the Executive Committee as set forth herein;
4. execute all contracts, agreements, renewals, and amendments as duly approved by the Board in accordance with the policies and procedures of the Coalition, the policies and procedures of the applicable governing agencies,
5. Florida Statutes, and the Florida Administrative Code; and
6. perform all of the duties usually pertaining to the office of Chair and as set forth pursuant to Florida Statutes, Florida Administrative Code, the policies and procedures of the applicable governing agencies, the policy and procedures of the Coalition and as directed by the Board.

B. The First Vice-Chair shall:

1. serve as the Chair of the Governance Committee;
2. preside at all Board meetings in the absence of the Chair;
3. assume the duties of the Chair in the event the office becomes vacant, there is a conflict of interest, or due to the unavailability of the Chair; and
4. perform such duties as designated by the Chair.

C. The Second Vice-Chair shall:

1. preside at the Board meetings in the absence of the Chair and the First Vice Chair;
2. assume the duties of the First Vice-Chair, in the event that office becomes vacant, there is a conflict of interest, or due to the unavailability of the Chair; and
3. perform such duties as designated by the Chair.

D. The Secretary shall:

1. preside at the Board meetings in the absence of the Chair, First Vice-Chair and Second Vice-Chair;
2. confirm recording of the official minutes at each meeting of the Board;
3. review the minutes for accuracy prior to submission to the Board and certify the minutes after approval by the Board; and
4. perform such duties as designated by the Chair.

E. The Treasurer shall:

1. preside at the Board meetings in the absence of the Chair, First Vice-Chair, Second Vice-Chair and Secretary;
2. chair the Finance Committee; and
3. perform such duties as designated by the Chair.