

**Early Learning Coalition of Broward County, Inc.**  
**Nominating Committee Meeting Agenda**  
**June 18, 2025, at 12:30 PM**  
**Zoom Meeting**

**Meeting ID: 823 2386 8547**

**Passcode: 208693**

<https://us06web.zoom.us/j/82323868547?pwd=UuCZhwa01Zy1Yutlkwam6559OgCI02.1>

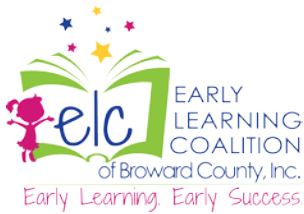
*Members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussing and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict, and 3) Who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.*

**PAGE**

<b>1.</b>	<b>Call to Order</b>		Amoy Reid, Nominating Committee Chair
<b>2.</b>	<b>Roll Call</b>		Melody Martinez, Board Liaison
<b>3.</b>	<b>Consent Agenda</b> 1. Approve April 30, 2025, Committee meeting minutes	<b>2</b>	Amoy Reid, Nominating Committee Chair
<b>4.</b>	<b>Regular Business</b> 1. NOM253RB1 – Interview Private Sector Board Candidates <ul style="list-style-type: none"> <li>• Jessica Rodriquez</li> <li>• Karen Taveras</li> <li>• Megan Turetsky</li> </ul>	<b>3</b>	Amoy Reid, Nominating Committee Chair Judith Merritt, COO
<b>5.</b>	<b>Unfinished Business</b> <b>New Business</b> <b>Matters from the Committee</b> <b>Matters from our Partners</b> <b>Public Comment</b>		
<b>6.</b>	<b>Next Nominating Committee: TBD</b>		
<b>7.</b>	<b>Adjourn</b>		

**Please Note:** Agenda is subject to revisions and additions at the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. **Members of the Public:** Please sign up at the entry desk for public comments to be made on any particular agenda items no later than five minutes after the Coalition meeting has been called to order.

*“As per [§286.0105, Fla. Stat.](#) Any person who decides to appeal any decision of the Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes testimony and evidence upon which the appeal is to be based.”*



**Early Learning Coalition of Broward County, Inc.**  
**Nominating Committee Meeting Minutes**  
**April 30, 2025, at 1:00 PM**  
**Virtual Meeting**

Members in Attendance	Chair Amoy Reid; Michael Asseff; Sharonda Bailey; Julie Winburn
Members Absent (Excused)	Laurie Sallarulo
Members Absent (Unexcused)	
Staff in Attendance	Renee Jaffee, CEO; Howard Bakalar, CPO; Judith Merritt, COO; Christine Klima, CAO; Melody Martinez, Board Liaison
Others in Attendance	Julie Klahr, General Counsel;

Item	Action/Discussion
Welcome & Call to Order	Chair Amoy Reid called the meeting to order at 1:04 PM. The roll was called, and a quorum was established.
<b>Consent Agenda</b>  1. Approve December 5, 2024, meeting minutes	A <b>Motion</b> was made by Sharonda Bailey and <b>Seconded</b> by Julie Winburn to approve December 5, 2024, meeting minutes. The <b>Motion was unanimously approved. Motion Passes.</b>
<b>Regular Committee</b>  1. NOM252RB1- Recommend to the Board the position of the vacated Secretary be filled by Ellie Schrot	Judith Merritt, Chief Operating Officer, provided an update regarding the vacancy for the Secretary Officer position, because of Monica King leaving the board as she reached her term limits and had been serving in the Secretary Officer position. Notifications were sent to all board members, and Ellie Schrot was the only member who expressed interest in serving.  A <b>Motion</b> was made by Michael Asseff and <b>Seconded</b> by Sharonda Bailey to recommend to the board that the position of the vacated Secretary be filled by Ellie Schrot. The <b>Motion was unanimously approved. Motion Passes.</b>
<b>Unfinished Business</b>	None
<b>New Business</b>	None
<b>Matters from the Chair</b>	None
<b>Public Comments</b>	There was no discussion.
<b>Next Meeting</b>	<u><b>June 4, 2025, at 1:00 PM</b></u>
<b>Adjourn</b>	Meeting adjourned at 1:08 PM by Michael Asseff

*These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.*

<b>ITEM/MEETING:</b>	NOM253RB1 / Nominating Committee
<b>MEETING DATE:</b>	June 18, 2025
<b>SUBJECT:</b>	Private Sector Board Applications
<b>FOR ACTION:</b>	YES
<b>RECOMMENDED ACTION:</b>	Recommend the Nominating Committee approve the Private Business Sector board candidates to the full Board at the meeting scheduled for June 23, 2025
<b>FINANCIAL IMPACT:</b>	None
<b>AS RECOMMENDED BY:</b>	NA
<b>ELC STAFF LEAD</b>	J. Merritt

### **Background**

Florida Statutes 1002.83 states that “Each early learning coalition shall be composed of at least 15 members but not more than 30 members”.

Private Business Sector members Monica King and Richard Campillo reached their term limits and left the Board at the end of April. ELC staff had already been actively seeking new Board members but immediately began increasing those efforts (utilizing the Private Sector Recruitment process) to find eligible candidates to fill the vacancy. ELC Staff also asked Board members to actively recruit potential board candidates.

ELC staff, per the Private Business Sector board application process, posted the Board vacancy on ELC website, uploaded the Board Application, and Board Roles and Responsibilities and asked Board members to follow up with any potential candidates they would recommend.

### **Current Status**

ELC received three strong board member candidate applications. All three meet all the required criteria.

Candidates:

- Jessica Rodriguez
- Karen Taveras
- Megan Turetsky

As a result, ELC staff have invited them to the Nominating Committee. Each candidate will be given 10 minutes to speak with the Committee, followed by a question-and-answer session, before the Committee makes its recommendations to the Board on each candidate.

### **Recommendation**

Staff recommends the Nominating committee approve the recommendation of the following Private Business Sector board candidates to the full Board at the meeting scheduled for June 23, 2025:

- Jessica Rodriguez
- Karen Taveras
- Megan Turetsky

### **Supporting Documents**

- Jessica Rodriguez, Resume and Application
- Karen Taveras, Resume and Application
- Megan Turetsky, Resume and Application
- Private Sector Recruitment Process
- Board Role and Responsibilities

## **Board Recruitment and Applicant Process for Private Sector Vacancies**

To recruit and select private business members for the Early Learning Coalition Board of Directors, the following process will be followed:

- 1) For private sector openings, ELC will create an announcement/flyer to include:
  - a. a general description of the opening and board member criteria
  - b. copy of the ELC Board member role and responsibilities\*
  - c. access to the ELC Board member application
- 2) The announcement shall be:
  - a. Posted on the ELC website for a minimum of 15 days.
  - b. Posted on all ELC social media platforms
  - c. Shared with all ELC Board members via email and social media (where appropriate). The expectation is that all board members will share the opportunity with their respective networks.
  - d. Emailed to ELC community partners.
- 3) The CEO and board members should identify and seek out potential candidates.
- 4) Interested individuals will complete the required application form and submit (along with a copy of a short biography) to Melody Martinez ([mmartinez@elcbroward.org](mailto:mmartinez@elcbroward.org))
- 5) After receiving the nominations, staff will review and ensure candidates meet minimum criteria and are eligible to serve.
- 6) The Nominating Committee will review potential candidates and determine next steps for viable candidates which may include interviews and gathering additional information about a candidate. The review and any additional steps shall be at the discretion of the Nominating Committee.
- 7) The Nominating Committee forwards vetted candidates to the Board for approval.
- 8) The board of directors will vote on the nominated applicant(s).

## Early Learning Coalition of Broward County - Board Member Roles and Responsibilities

### **VISION:**

All children will have high-quality early learning experiences leading to success in school and life.

### **MISSION:**

Lead and support the early learning community to promote and deliver high-quality early learning experiences to young children, accessible to all eligible families in Broward County.

### **BOARD MEMBER ROLE:**

- To serve as a volunteer voting member of the Board of Directors for the Early Learning Coalition of Broward County
- Develop and maintain focus on the ELC mission and vision
- Establish and oversee implementation of the ELC's strategic direction
- Uphold Fiduciary responsibilities as a steward of public funding in accordance with laws, regulations, contracts, governing by-laws, Board-approved policies and standard non-profit best practices.

### **TERM (for private sector member):**

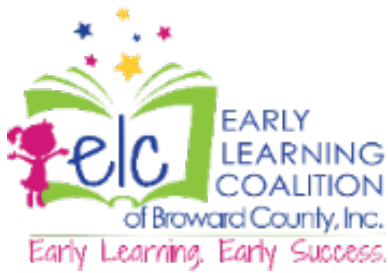
In accordance with the ELC bylaws, the term of membership shall be four (4) years. Once a Member's term of service is completed, a Member shall have the option of serving for an additional four (4) year term by providing written notice to the Chair prior to the expiration of their initial four (4) year term.

### **TIME EXPECTATIONS:**

- Attend a 60-minute orientation session to learn about organization, programs, etc.
- Attend all scheduled Board meetings
  - In person at, ELC Broward, 1475 W. Cypress Creek Rd., Suite 301 or join virtually
- Join at least 1 board committee. Attend committee meetings
- Attend, support, and participate in ELC events and program activities

### **RESPONSIBILITIES:**

- Organization Success
  - Attend and participate in board and committee meetings
  - Understand and support the vision and mission of ELC of Broward
  - Promote the work of the Coalition
  - Participate in hiring and evaluating the CEO
  - Participate in developing strategic goals
  - Monitor the agency's progress and evaluate outcomes
  - Be engaged. Ask questions
  - Exercise fiduciary oversight
- Community
  - Inform others about ELC
  - Advocate for early learning
- Individual Responsibility
  - Bring personal/professional expertise to support the mission
  - Read meeting materials (board and committee packets) prior to the meeting
  - Appreciate and respect differing viewpoints.
  - Abide by conflict of interest policy, Sunshine law and bylaws
  - Avoid conflict of interest, real or perceived
  - Financially support and/or help secure financial contributions to the ELC of Broward



## NOTICE

All board member candidate application documents are on file with the Records Custodian of Early Learning Coalition of Broward Count Inc.

The Records Custodian may be contacted at:

Christine Klima, CAO & Records Custodian  
Early Learning Coalitions of Broward County Inc.  
1475 W. Cypress Creek Road, Suite 301  
Fort Lauderdale, FL 33309  
Tel: 954-377-2190