



Early Learning Coalition of Broward County, Inc.
Nominating Committee Meeting Agenda
August 27, 2025, at 10:30 AM
Zoom Meeting

Meeting ID: 823 2386 8547

Passcode: 208693

<https://us06web.zoom.us/j/82323868547?pwd=UuCZhwao1Zy1Yutlkwam6559OgCI02.1>

Members are reminded of conflict-of-interest provisions. In declaring a conflict, please refrain from voting or discussing and declare the following information: 1) Your name and position on the Board, 2) The nature of the conflict, and 3) Who will gain or lose as a result of the conflict. Please also fill out form 8B prior to the meeting.

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1.	Call to Order		Amoy Reid, Nominating Committee Chair
2.	Roll Call		Melody Martinez, Board Liaison
3.	Consent Agenda 1. Approve June 18, 2025, Committee meeting minutes	2	Amoy Reid, Nominating Committee Chair
4.	Regular Business 1. NOM261RB1 – Private Sector Board Application • Megan Turetsky	4	Amoy Reid, Nominating Committee Chair Renee Jaffe, CEO
5.	Unfinished Business New Business Matters from the Committee Matters from our Partners Public Comment		
6.	Next Nominating Committee: TBD		
7.	Adjourn		

Please Note: Agenda is subject to revisions and additions at the discretion of the Chair of the Coalition. Notification will be sent of any such revisions or additions. **Members of the Public:** Please sign up at the entry desk for public comments to be made on any particular agenda items no later than five minutes after the Coalition meeting has been called to order.

“As per [§286.0105, Fla. Stat.](#) Any person who decides to appeal any decision of the Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes testimony and evidence upon which the appeal is to be based.”

Early Learning Coalition of Broward County, Inc.
Nominating Committee Meeting Minutes
June 18, 2025, at 12:30 PM
Virtual Meeting

Members in Attendance	Chair Amoy Reid; Michael Asseff; Sharonda Bailey; Krystie Castillo; Traci Schweitzer
Members Absent (Excused)	Laurie Sallarulo; Julie Winburn
Members Absent (Unexcused)	
Staff in Attendance	Howard Bakalar, CPO; Christine Klima, CAO; Hubert Cesar, CIO
Others in Attendance	Julie Klahr, General Counsel; Jessica Rodriguez; Karen Taveras

Item	Action/Discussion
Welcome & Call to Order	Chair Amoy Reid called the meeting to order at 12:34 PM. The roll was called, and a quorum was established.
Consent Agenda	
1. Approve April 30, 2025, meeting minutes	A Motion was made by Michael Asseff and seconded by Traci Schweitzer to approve the April 30, 2025, meeting minutes. The Motion was unanimously approved. Motion Passes.
Regular Committee	
1. NOM253RB1 – Interview Private Secret Board Candidates <ul style="list-style-type: none"> Jessica Rodriguez Karen Taveras Megan Turetsky 	<p>Christine Klima, CAO, provided an update on our efforts to recruit new Private Business Sector board members to fill the positions vacated by Monica King and Richard Campillo, who both reached the end of their terms in April. ELC received three board member applications, and all three candidates met the required criteria.</p> <p>The candidates presented were:</p> <ul style="list-style-type: none"> Jessica Rodriguez Karen Taveras Megan Turetsky <p>Unfortunately, candidate Megan Turetsky was unable to attend the meeting due to a prior commitment. Members agreed to invite Megan to the next Nominating Committee meeting. The other two candidates shared their interests in serving on the ELC Board and discussed their qualifications with committee members.</p> <p>Committee members agreed that both Jessica Rodriguez and Karen Taveras would be excellent fits to serve as ELC board members.</p> <p>A Motion was made by Michael Asseff and Seconded by Traci Schweitzer to approve both Private Business Sector board candidates to the full Board at the meeting scheduled for June 23, 2025. The Motion was unanimously approved. Motion Passes.</p>
Unfinished Business	None
New Business	None

Matters from the Chair	None
Public Comments	There was no discussion.
Next Meeting	<u>August 27, 2025</u>
Adjourn	Meeting adjourned at 12:54 PM by Amoy Reid

These minutes contain the action items of the Board meeting of the Early Learning Coalition of Broward. They do not include all of the Committee's discussions or comments on each matter or issue raised during the meeting. A tape recording of the meeting is held in the Coalition office. Corrections from the Committee will be taken before approval at the next meeting.

DRAFT

ITEM/MEETING:	NOM261RB1 / Nominating Committee
MEETING DATE:	August 27, 2025
SUBJECT:	Private Sector Board Application
FOR ACTION:	YES
RECOMMENDED ACTION:	The Nominating Committee recommends the board candidate, Megan Turetsky, forward for consideration by the full board as an ELC Private Business Sector board member at the meeting scheduled for September 15, 2025.
FINANCIAL IMPACT:	None
AS RECOMMENDED BY:	NA
ELC STAFF LEAD	R. Jaffe

Background

Florida Statutes 1002.83 states that “each early learning coalition shall be composed of at least 15 members but not more than 30 members.” Currently, there are 18 ELC Board members, 12 of whom are statutorily required members, and 6 of whom are Private Business Sector members.

In FY 24/25, ELC staff increased efforts to add more Private Sector Board members. This effort was in anticipation of two Private Business Sector members (Monica King and Richard Campillo) reaching their term limits at the end of April 2025. Additionally, this effort was based on approval from the full board to increase membership with individuals who have varied/needed expertise, who would further strengthen the full board.

Current Status

ELC received a strong Private Business Sector board member candidate application from Megan Turetsky, the Senior Director of External Affairs at Joe DiMaggio Children’s Hospital. She meets all the required criteria and has been invited by ELC staff to the August 27th Nominating Committee meeting.

Per protocol, Megan will be given 10 minutes to speak with the Committee, followed by a question-and-answer session, before the Committee makes its recommendations to the Board regarding the candidate.

Recommendation

The Nominating Committee recommends the board candidate, Megan Turetsky, forward for consideration by the full board as an ELC Private Business Sector board member at the meeting scheduled for September 15, 2025.

Supporting Documents

- Private Sector Recruitment Process
- Board Role and Responsibilities

Please note: Completed ELC Board member applications are available upon request and can be accessed through a request to ELC’s Records Custodian at records@elcbroward.org.

Board Recruitment and Applicant Process for Private Sector Vacancies

To recruit and select private business members for the Early Learning Coalition Board of Directors, the following process will be followed:

- 1) For private sector openings, ELC will create an announcement/flyer to include:
 - a. A general description of the opening and board member criteria
 - b. copy of the ELC Board member role and responsibilities*
 - c. access to the ELC Board member application
- 2) The announcement shall be:
 - a. Posted on the ELC website for a minimum of 15 days.
 - b. Posted on all ELC social media platforms
 - c. Shared with all ELC Board members via email and social media (where appropriate). The expectation is that all board members will share the opportunity with their respective networks.
 - d. Emailed to ELC community partners.
- 3) The CEO and board members should identify and seek out potential candidates.
- 4) Interested individuals will complete the required application form and submit (along with a copy of a short biography) to Melody Martinez (mmartinez@elcbroward.org)
- 5) After receiving the nominations, staff will review and ensure candidates meet minimum criteria and are eligible to serve.
- 6) The Nominating Committee will review potential candidates and determine next steps for viable candidates, which may include interviews and gathering additional information about a candidate. The review and any additional steps shall be at the discretion of the Nominating Committee.
- 7) The Nominating Committee forwards vetted candidates to the Board for approval.
- 8) The board of directors will vote on the nominated applicant(s).

Early Learning Coalition of Broward County - Board Member Roles and Responsibilities

VISION:

All children will have high-quality early learning experiences leading to success in school and life.

MISSION:

Lead and support the early learning community to promote and deliver high-quality early learning experiences to young children, accessible to all eligible families in Broward County.

BOARD MEMBER ROLE:

- To serve as a volunteer voting member of the Board of Directors for the Early Learning Coalition of Broward County
- Develop and maintain focus on the ELC mission and vision
- Establish and oversee implementation of the ELC's strategic direction
- Uphold Fiduciary responsibilities as a steward of public funding in accordance with laws, regulations, contracts, governing by-laws, Board-approved policies and standard non-profit best practices.

TERM (for private sector member):

In accordance with the ELC bylaws, the term of membership shall be four (4) years. Once a Member's term of service is completed, a Member shall have the option of serving for an additional four (4) year term by providing written notice to the Chair prior to the expiration of their initial four (4) year term.

TIME EXPECTATIONS:

- Attend a 60-minute orientation session to learn about organization, programs, etc.
- Attend all scheduled Board meetings
 - In person at, ELC Broward, 1475 W. Cypress Creek Rd., Suite 301 or join virtually
- Join at least 1 board committee. Attend committee meetings
- Attend, support, and participate in ELC events and program activities

RESPONSIBILITIES:

- Organization Success
 - Attend and participate in board and committee meetings
 - Understand and support the vision and mission of ELC of Broward
 - Promote the work of the Coalition
 - Participate in hiring and evaluating the CEO
 - Participate in developing strategic goals
 - Monitor the agency's progress and evaluate outcomes
 - Be engaged. Ask questions
 - Exercise fiduciary oversight
- Community
 - Inform others about ELC
 - Advocate for early learning
- Individual Responsibility
 - Bring personal/professional expertise to support the mission
 - Read meeting materials (board and committee packets) prior to the meeting
 - Appreciate and respect differing viewpoints.
 - Abide by conflict of interest policy, Sunshine law and bylaws
 - Avoid conflict of interest, real or perceived
 - Financially support and/or help secure financial contributions to the ELC of Broward