

**DESCRIPTION OF INTENDED
SINGLE SOURCE PURCHASE
(PUR 7776)**

AGENCY: Early Learning Coalition of Broward County, Inc.

TITLE: Early Learning Coalition's Statewide Association Membership

Short description of the commodity or service desired: AELC Annual Membership and Coalition Support Services

CONTACT

Name: Christine Klima

Address: 1475 Cypress Creek Road Suite 301, Fort Lauderdale, FL 33309

Telephone: 954-377-2190

Email: cklima@elcbroward.org

Internal tracking number, if any:

Date posted: 7/9//26 Last day for receipt of information: 7/30/26

This description of commodities or contractual services intended for purchase from a single source is posted in accordance with Sections 120.57(3) and 287.057(3), Florida Statutes, and will remain posted for a period of at least 7 business days.

Commodity or Contractual Service Required (commodity or United National Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):
Statewide advocacy and representation of Early Learning Coalition

Quantity or Term (as appropriate):
July 1, 2026 to June 30, 2027

Requestor (division, bureau, office, individual, as appropriate):
Early Learning Coalition of Broward County, Inc.

Performance and/or Design Requirements (e.g. intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, etc., as appropriate):

The contractor must provide statewide membership services exclusively designed for Florida's Early Learning Coalitions, including:

- Representation and advocacy on issues affecting Florida's early learning system and local Early Learning Coalitions.
- Coordination of statewide collaboration among Florida's Early Learning Coalitions to promote consistency, best-practice sharing, and collective problem-solving.
- Professional development, leadership support, conferences, meetings, and networking opportunities for coalition board members, leadership, and staff.
- Access to statewide coalition resources, communications, and information relevant to the administration of Florida's early learning programs.

Intended Single Source:

Association of Early Learning Coalitions (AELC)

Estimated Dollar Amount:

37,375

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate):

Membership in the Association of Early Learning Coalitions (AELC) provides access to the only statewide association representing Florida's Early Learning Coalitions. AELC offers coalition-specific advocacy, professional development, leadership networking, and statewide collaboration opportunities that are not available through another provider.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Early Learning Coalition of Broward County, Inc. Board of Directors June 29, 2026

Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the agency shall: provide notice of its intended decision to enter a single-source purchase contract in the manner specified in Section 120.57(3), F.S.