

Notice of Intended Decision To Enter Into A Single Source Contract

Notice is hereby given that the Early Learning Coalition of Broward County, Inc. (“ELC”) intends to award and enter into a single source contract with Children’s Forum. The ELC intends to award the contract to on or about June 30, 2023. The ELC has in the past utilized the administration of the Early Childhood Educator INCENTIVES\$ FLORIDA Program Broward services of the Children’s Forum. The ELC intends to further utilize certain past services provide by Children’s Forum to the ELC, the main function continuing to be the provision of administration of the Early Childhood Educator INCENTIVES\$ FLORIDA Program Broward services to the ELC. Children’s Forum holds the sole license to administer the INCENTIVES\$ program in Florida for all participating counties and is exclusively licensed by the Child Care Services Association of Chapel Hill, North Carolina.

This Notice of Intended Decision To Enter Into A Single Source Contract (“Notice”) is posted in accordance with **Section 287.057(3), Florida Statutes** and will remain posted for a period of at least **fifteen (15) business days** from the date of posting of the Notice.

Date and time of posting of Notice:

April 10, 2023 @ 3:00 P.M.

Date and time of expiration of Notice:

May 1, 2023 @ 3:00 P.M.

***** NO WRITTEN RESPONSES FROM PROSPECTIVE VENDORS WILL BE ACCEPTED BY THE ELC AFTER THE DATE AND TIME FOR EXPIRATION OF THIS NOTICE AS STATED HEREIN*****

The ELC intends to enter into a single source contract with Children’s Forum for the following services based on the entity having specialized experience, training, organizational structure and qualifications in the aforementioned areas as well as due to the fact that the Children’s Forum has attained certain certifications, licensures, and/or federal designations from certain state and federal entities or authorities that will ensure the successful compliance and implementation of the ELC’s resource and referral obligations under its funding agreement with Florida’s Division of Early Learning (“DEL”):

- Conduct outreach, eligibility verification, technical assistance and administration for funds provided by ELC to supplement the salaries of qualified childcare providers in Broward County.
- Provide written management reports: quarterly, end-of-fiscal year, and a historical cumulative report showing the number of staff in each professional development level, the number who progressed to a higher level from the previous year, the dates, locations, methods and results of outreach, and comparative data from TEACH on scholarships accessed by INCENTIVES\$ participants
- Quarterly reports shall include an itemized list of all recipients, date of disbursement and disbursement amounts made against the contract funds.
- End-of-fiscal year (annual) report shall include an itemized list of all recipients, date of disbursement and disbursement amounts made against the contract funds. The report shall also include data listing the college or programs that issued degrees to INCENTIVES\$ participants.
- The turnover rate of Broward County teachers participating in the Child Care INCENTIVES\$® project will be at least 10% lower than the average turnover rate of all states reported in the National Annual Child Care INCENTIVES\$® report produced by Child Care Services Association of North Carolina.
- The INCENTIVES\$® program is promoted and made available to 100% of Broward Child Care Providers that have a School Readiness Contract. INCENTIVES\$® representatives will conduct onsite outreach at least two ELC events for providers such as ELC’s PLAN meeting or the Broward Early Care and Education Conference.

Prospective vendors who believe that they can meet or exceed the requirements stated in this Notice are requested to provide written information with technical detail and description of their services, staffing, technology, and method of delivery sufficient to support their ability or position to provide the contractual services listed in this Notice. If it is determined in writing by the ELC, after reviewing any information received from prospective vendors, that the contractual services are available only from a single source, the ELC shall provide notice of its decision to enter a single-source purchase contact in the manner specified in Section 120.57(3), Florida Statutes. Written responses to this Notice must be sent to the ELC to the attention of Christine Klima, Chief Administrative Officer, 1475 W. Cypress Creek Rd., Suite 301, Ft. Lauderdale, FL 33309.