



Request for Proposals (RFP) for Racial Equity Trainers

Questions and Answers

May 17 2021

Question: Is it acceptable to send a pricing quote in lieu of a completed application and signed certifications in response to this RFP to be considered?

Answer: No, the ELC is required by State law to solicit formal written proposals responding to defined criteria in a public competitive procurement for services in excess of \$35,000 per fiscal year. The procurement process is also regulated by State law.

Question: Can a Vendor request that ELC confirm the Vendor's compliance with legal and regulatory eligibility criteria for becoming a Vendor with ELC prior to submitting a response to this RFP?

Answer: Yes, the ELC will confirm the Vendor's compliance with the following criteria if sufficient documentation is submitted:

- 1) Confirmation of Receipt of IRS form W-9
- 2) Confirmation of Commercial Liability Coverage
- 3) Signed and notarized Certification Affidavit.