

**DESCRIPTION OF INTENDED
SINGLE SOURCE PURCHASE
(PUR 7776)**

AGENCY: Early Learning Coalition of Broward County, Inc.

TITLE: Teachstone CLASS ® materials and trainings

Short description of the commodity or service desired: CLASS® Materials and Trainings for School Readiness Childcare Program Assessments for providers and staff

CONTACT

Name: Kasey Lafrance

Address: 1475 Cypress Creek Road Suite 301, Fort Lauderdale, FL 33309

Telephone: 954-377-2188

Email: contracts@elcbroward.org

Internal tracking number, if any:

Date posted: 6/3/2025 Last day for receipt of information: 6/23/2025

This description of commodities or contractual services intended for purchase from a single source is posted in accordance with Sections 120.57(3) and 287.057(3), Florida Statutes, and will remain posted for a period of at least 7 business days.

Commodity or Contractual Service Required (commodity or United National Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):

CLASS® Materials and Trainings for School Readiness Childcare Program Assessments for providers and staff

Quantity or Term (as appropriate):

395 CLASS Score Sheets - \$17 per sheet

375 CLASS Dimension Guides - \$22 per guide

8 CLASS Certification trainings for ELC Staff - \$10,000 per training

Requestor (division, bureau, office, individual, as appropriate):

Early Learning Coalition of Broward County, Inc.

Performance and/or Design Requirements (e.g. intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, etc., as appropriate):

CLASS ® Dimension guides

CLASS ® Certification trainings for ELC staff

CLASS ® Score Sheets

Intended Single Source:

Teachstone, Inc

Estimated Dollar Amount:
\$100,000

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate):

The Division of Early Learning requires all Coalitions to use CLASS ® (Classroom Assessment Scoring System) to conduct program assessments of childcare classrooms in accordance with Florida Statutes 1002.82(2)(n) and Rule 6N-4.740, F.A.C. Teachstone, Inc is the sole sourced vendor for the CLASS ® assessment tool, and trainings required to certify its use and all related materials under its trademark.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Early Learning Coalition of Broward County, Inc. Board of Directors May 12, 2025

Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the agency shall: provide notice of its intended decision to enter a single-source purchase contract in the manner specified in Section 120.57(3), F.S.