



ADDENDUM # 01

to

Request for Proposals (RFP)

for

For Voice over Internet Phone (VoIP) Services and Support PR22-0003

ADDENDUM # 01 to Submission Instructions and Timetable

c. Submission Instructions and Timetable

1. Submission

Each applicant who responds to this RFP (“Vendor”) shall submit the following completed documents no later than 5 pm on June 11, 2021:

- a. Completed Application Form
- b. Documentation of Vendor Qualifications, Including Organization Brochures, Individual Resumes and/or Biographies, Licenses, Certifications or other relevant credentials
- c. Signed Certification Affidavit
- d. Completed W-9 form

Applications should be emailed to rfp@elcbroward.org and include a contact name and email for correspondence. Written proposals must be submitted electronically to the email listed in the submission instructions below on or before June 11, 2021 at 5 pm to be considered. Late submissions will not be considered. Questions should be submitted in writing to rfp@elcbroward.org no later than June 9, 2021, 12:00 Noon. Answers to questions will be posted on the ELC website daily.

1. Timeline

RFP posted on ELC website	May 18 2021 5:00 PM
Deadline for receipt of written questions	June 9, 2021 12:00 Noon
Last day for application submission (No exceptions)	June 11, 2021 5:00 PM
Vendor Product Demos, If Applicable	June 14-June 17 2021, TBD
Vendor selection process completed by ELC	June 22, 2021 5:00 PM